



DATE: February 25, 2021
TIME: 12:00PM
PLACE: Zoom Meeting
PURPOSE: February Meeting

ORDER OF BUSINESS

1. Call to Order
2. Public Comment-Due to COVID-19, all public comment must be submitted in writing prior to the meeting
3. Approval of Minutes
 - A. Meeting Minutes of January 28, 2021 and February 10, 2021 (Pages 2-8)
4. Communications
5. Treasurer's Report
 - A. January 2021 Financial Report (Pages 9-14)
6. Old Business
7. New Business
8. Future Procurements
 - A. Maintenance Software RFP
9. Resolutions
 - A. Resolution NO. 2106– APPROVING SIGNATORY RESPONSIBILITIES FOR BANKING, INCLUDING PAYROLL AND GENERAL CHECK SIGNING FOR THE AUTHORITY (Pages 15-27)
 - B. Resolution NO. 2107– AUTHORIZING THE DELAY OF THE IMPLEMENTATION OF THE 2021 FIXED ROUTE FARE INCREASE (Page 28)
 - C. Resolution NO. 2108– APPROVING SECTION 457(B) PLAN TRUSTEES (Page 29)
 - D. Resolution NO. 2109– AWARDED FUEL CONTRACT(S) (PAGE 30)
10. Staff Report
 - A. EEO Report by Jamie Leonard (Page 31)
 - B. Vaccine Transportation
11. Adjournment

Next Meeting: Thursday, March 25, 2021

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY
901 N. Cameron Street, Harrisburg, PA 17101

MINUTES OF BOARD MEETING

January 28, 2021

The regular meeting of the Authority's Board of Directors convened on this date at 12:01pm, of Capital Area Transit held by Zoom, Chairman Eric Bugaile presiding. Present were board members: LaToya Bellamy, Al Bienstock, Bruce Weber, Scott Wyland, Richard Kotz and Chad Saylor. Jill Nagy, Counsel, was also present.

Administrative Staff Members present were Richard Farr, Angela Bednar, Christopher Zdanis, Jenna Reedy, Miguel Acri-Rodriguez, Brian Gillette, Brianna Holmes, Chris Becker, DeRon Jordan, Jamie Leonard, Stephen Baldwin, Nicole Hansen and Mark Mitchell.

Member of the ATU Local 1436 present was Sophronia Rogers.

Members of the public present were Carolyn O'Brien, Anthony Stever, Nicholas Torres, Gary Ranck, Wade White and Sonja Payne.

PUBLIC HEARING

A presentation was made by Mr. Richard Farr in regard to the regionalization plan. The presentation can be found on the CAT website at cattransit.com under the About Us section. Mr. Farr provided a brief history of PennDOT Human Service Coordination Studies, which highlights the benefits of a more regional review of transit delivery. An additional 14 years of studies has led the way for evaluating a joint approach for CAT and rabbittransit. In February of 2018, CAT and rabbittransit entered into a joint management agreement. Over the past 3 years, many of the back office activities have been functioning in a very cooperative fashion. A joint committee was formed made up of four members of CAT and four members of rabbittransit who have been working through the regionalization process.

Further highlights of Mr. Richard Farr's presentation included:

- A map of the new regional fixed route service map.
- Transit benefits reviewed which include economic development, improved employment opportunities and veteran's transportation.
- Improved transit operations which includes such things as reducing the impending service reduction at CAT, leveraging buying power, reduce costs that can be shared between the organizations, operation efficiencies, shared intelligent transportation system and shared best practices across both organizations.

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- Additional benefits include improved service to healthcare, connectivity to higher education and emergency management support.
- Service area to include five-municipality authorities with oversight of seven counties through management agreements.
- Board composition for the regional transit authority which was determined by population, average monthly fixed route miles, average monthly ridership and local match contributions. Joint committee recommendations for Board representation are as follows; York County 3, The City of Harrisburg 2, Franklin County ex officio 1, Dauphin County 2, Cumberland County 2, Adams County 1.
- The proposed organization structure will create a new overarching Municipal Authority which shall be known as Susquehanna Regional Transportation Authority (SRTA) which will provide oversight to both CAT and CPTA.
- Additional FAQs reviewed which included questions and answers to the most common questions received.

No public comments received during the public hearing. Additional comments can be submitted to info@catttransit.com and will be posted to the website.

ATTENDANCE

All members of the Board of Directors were present.

ANNUAL REORGANIZATION

Mr. Al Bienstock, Chairman of the nomination committee, presented Resolution No. 2101 for the slate for nomination of the officers of the Board for the 2021 to 2022 year:

Nominations are as follows:

- Eric Bugaile- Chairperson
- Bruce Weber- Vice Chairperson
- Richard Kotz- Secretary
- Al Bienstock- Treasurer

With no nominations from the floor, Ms. LaToya Bellamy made a motion to close the nominations of the officers of the Board for the 2021 to 2022 year. Mr. Richard Kotz seconded the motion. Motion approved.

APPROVAL OF MINUTES

Mr. Chad Saylor moved to accept the November 19, 2020 meeting minutes, seconded by Ms. LaToya Bellamy. Motion approved.

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COMMUNICATIONS

Mr. Eric Bugaile's board term renewal certificate from Dauphin County was presented.

TREASURER'S REPORT

Mr. Richard Farr presented Mr. Stephen Baldwin as the new Chief Financial Officer of both CAT and rabbittransit. Mr. Al Bienstock deferred to Mr. Stephen Baldwin to present the unaudited financial statements for the month of December 2020 and the year-to-date period ending December 31, 2020. Highlights of the report follows:

- The impact of COVID-19 continues to impact ridership for both Fixed Route and Paratransit. Fixed Route 2021/2020 YTD revenues are down 46% and expenses are up by 2%. Paratransit 2021/2020 YTD revenues are down 33% and expenses are down 17%.
- Cost containment this year over last has been virtually flat for Fixed Route and Paratransit has improved by 17%, which is a 25% improvement over the budget.
- ACT 44 performance goals remain hard to gauge due to the unique situation that is COVID-19. Mr. Stephen Baldwin noted that 3 of the 4 statistics are down significantly from the previous year.
- Overtime numbers have decreased significantly over the past 2 months due largely to the payroll rules in the new contract.
- CAT's CARES funding total award is \$14,630,648, of which CAT has received \$11M.

Mr. Chad Saylor asked for confirmation that the overtime numbers were accurate, as the board is accustomed to seeing more grim figures. Mr. Stephen Baldwin confirmed the figures. Mr. Richard Farr noted that Fixed Route Services and staffing has remained unchanged, with no reduction of staff and no service cuts. Mr. Richard Farr and Mr. Stephen Baldwin confirmed this is a trend that the Board should continue to see moving forward.

Mr. Al Bienstock moved to accept the October 2020 CAT Financial Report, seconded by Mr. Bruce Weber, motion approved.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

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901 N. Cameron Street, Harrisburg, PA 17101

RESOLUTIONS

RESOLUTION 2102 – AWARDING MAINTENANCE SHOP UNIFORM RENTAL CONTRACT

Motion to approve was raised by Mr. Richard Kotz, seconded by Mr. Al Bienstock, and passed unanimously.

RESOLUTION 2103 – AUTHORIZING THE FILING OF A STATE CAPITAL GRANT APPLICATION AND CERTIFICATION OF LOCAL MATCH

Motion to approve was raised by Mr. Al Bienstock, seconded by Ms. LaToya Bellamy, and passed unanimously.

RESOLUTION 2104 – AWARDING BUS LINE RESIDENT INSPECTION SERVICES CONTRACT

Motion to approve was raised by Mr. Al Bienstock, seconded by Mr. Bruce Weber, and passed unanimously.

STAFF REPORT

Mr. Richard Farr requested that the proposed fare increase be postponed until 2022. If the board agrees, a resolution will be presented at the February 2021 board meeting. No objections made by the board members.

Mr. Richard Farr reported that CAT2020 is moving forward and Mr. DeRon Jordan of the Planning Department is in the process of making updates to the routes.

Ms. LaToya Bellamy requested an update on the Operations Department renovations at the Cameron Street location. Mr. Farr reported that the renovations have been completed with the exception of installation of lockers, which has been delayed due to supply chain issues due to COVID-19. Bathrooms and lunch rooms are already being utilized and it's hoped that we will be moved back in within the next week or two.

Mr. Richard Farr provided a brief update on a new future location for the CAT facility. Mr. Richard Farr remains hopeful that he will have more news for the board within the upcoming months.

Mr. Richard Farr provided a brief update on the Market Square renovations. CAT had run into electrical issues but the work has since been completed and it is functioning as it should.

ADJOURNMENT

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY
901 N. Cameron Street, Harrisburg, PA 17101

A special board meeting will be held sometime in early February to sign the resolution for the merger. The next regularly scheduled meeting will be held February 25, 2021.

A motion was made by Mr. Chad Saylor to adjourn the meeting. The meeting adjourned at 12:49pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Richard Kotz", is written over a horizontal line.

Richard Kotz
Secretary

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY
901 N. Cameron Street, Harrisburg, PA 17101

MINUTES OF SPECIAL BOARD MEETING
February 10, 2021

The special meeting of the Authority's Board of Directors convened on this date at 12:00pm, of Capital Area Transit held by Zoom, Chairman Eric Bugaile presiding. Present were board members: LaToya Bellamy, Chad Saylor, Richard Kotz, Al Bienstock, Bruce Weber and Scott Wyland. Jill Nagy, Counsel, was also present.

Administrative Staff Members present were Richard Farr, Angela Bednar, Jenna Reedy, Trevor Manahan, Jamie Leonard, Stephen Baldwin and Christopher Zdanis.

ATTENDANCE

All members of the Board of Directors were present.

NEW BUSINESS

No new business.

RESOLUTIONS

RESOLUTION 2105– RESOLUTION OF THE BOARD OF DIRECTORS OF CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY REQUESTING THE FORMATION OF REGIONAL TRANSPORTATION AUTHORITY

Motion to approve was raised by Mr. Scott Wyland, seconded by Mr. Richard Kotz, and passed unanimously.

Mr. Richard Farr noted no public comment was received from CAT's public hearing held January 28, 2021. On February 4, 2020 CPTA held their public hearing and with no public comment received passed their resolution requesting the formation of a regional transportation authority. Mr. Farr noted, he will be attending the following meetings to provide updates to the funding partners:

- Dauphin County Commissioners meeting on Wednesday, February 17th at 10am
- Harrisburg City Council meeting on Tuesday, February 23rd at 5:45pm
- Adams County Commissioners meeting on Wednesday, February 24th at 9am
- York County Commissioners meeting on Wednesday, March 3rd at 10am
- Cumberland County Commissioners meeting on Thursday, March 4th at 9am

Ms. Jill Nagy noted that now that the public hearings have been completed, CAT and CPTA are now ready to proceed and take action.

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ADJOURNMENT

The next regularly scheduled meeting will be held February 25, 2021.

The meeting adjourned at 12:06pm.

Respectfully Submitted,


Richard Kotz
Secretary



MEMO

To: Capital Area Transit Board Members
From: Brian Gillette, Accounting Manager
Date: February 22, 2021
Re: January 2021 CAT Financial Report (Unaudited)

Attached are Capital Area Transit's (CAT) unaudited financial statements for the month of January 2021 and the year-to-date period ending January 31, 2021.

Items of Interests:

- CAT's CARES funding total award is \$ 14,630,648, of which we have received \$12.3M.
- We received \$237K in additional advertising revenue for calendar year 2020
- Fixed Route 2021/2020 YTD: Revenues: down 33%, Expenses: up 0.6%.
- Paratransit 2021/2020 YTD: Revenues: down 35%, Expenses: down 16 %
- Overtime numbers continue to show a significant decrease since the payroll rules in the new contract have taken affect, and have become a contributing factor.
- January MTD/YTD Health Insurance Expenses

| | <u>MTD Actual</u> | <u>YTD Actual</u> | <u>YTD Budget</u> |
|------------------------|-------------------|-------------------|-------------------|
| Gross Health Insurance | \$ 212,658 | \$ 1,431,333 | \$ 1,551,732 |
| Employee Premium Copay | \$ 21,034 | \$ 152,205 | \$ 215,964 |
| Net Health Insurance | \$ 191,625 | \$ 1,279,128 | \$ 1,335,768 |

- Overtime for January 2021 and YTD Period Ending January 31, 2021.

| | January 2021 | | YTD | |
|-------------|---------------|---------------|---------------|---------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> | <u>Budget</u> |
| Operators | \$ 30,183 | \$ 111,490 | \$ 435,795 | \$ 752,187 |
| Operations | \$ 1,463 | \$ 0 | \$ 9,193 | \$ 0 |
| Maintenance | \$ 13,874 | \$ 33,287 | \$ 94,851 | \$ 260,743 |
| Admin. | \$ 115 | \$ 0 | \$ 469 | \$ 0 |
| | ----- | ----- | ----- | ----- |
| | \$ 45,635 | \$ 144,777 | \$ 540,308 | \$1,012,931 |

Fixed Route Division – January 2021

YTD Passengers Served: Passengers/Vehicle Hour

| | <u>Passengers</u> | <u>Revenue Vehicle Hours</u> | <u>Passengers Per Rev. Vehicle Hours</u> | <u>Change</u> |
|-----------|-------------------|----------------------------------|--|---------------|
| 2021 | 556,595 | 89,144 | 6.24 | -64.14% |
| 2020 | 1,240,923 | 71,268 | <u>17.41</u> | unfavorable |
| 2023 Goal | | | 19.01 | |

YTD Operating Expenditures: Operating Cost / Revenue Vehicle Hour

| | <u>Operating Expense</u> | <u>Revenue Vehicle Hours</u> | <u>Operating Cost Per Rev. Vehicle Hours</u> | <u>Change</u> |
|-----------|------------------------------|----------------------------------|--|---------------|
| 2021 | \$ 9,833,265 | 89,144 | \$ 110.31 | 19.56% |
| 2020 | \$ 9,772,973 | 71,268 | <u>\$ 137.13</u> | favorable |
| 2023 Goal | | Not to Exceed | \$ 154.61 | |

YTD Operating Revenue: Operating Revenue / /Revenue Vehicle Hour

| | <u>Operating Revenue</u> | <u>Revenue Vehicle Hours</u> | <u>Operating Rev. Per Rev. Vehicle Hours</u> | <u>Change</u> |
|-----------|------------------------------|----------------------------------|--|---------------|
| 2021 | \$ 1,136,541 | 89,144 | \$ 12.75 | -46.45% |
| 2020 | \$ 1,696,786 | 71,268 | <u>\$ 23.81</u> | unfavorable |
| 2023 Goal | | | \$ 27.25 | |

YTD Operating Expense: Operating Cost / Passenger

| | <u>Operating Expense</u> | <u>Passengers</u> | <u>Operating Cost Per Passenger</u> | <u>Change</u> |
|-----------|------------------------------|-------------------|---|---------------|
| 2020 | \$ 9,833,265 | 556,595 | \$ 17.67 | -124.32% |
| 2019 | \$ 9,772,973 | 1,240,923 | <u>\$ 7.88</u> | unfavorable |
| 2023 Goal | | Not to Exceed | \$ 8.13 | |

Paratransit Division – January 2021

Revenue

| | <u>MTD</u> | <u>YTD</u> | <u>Change</u> |
|------|------------|--------------|---------------|
| 2021 | \$ 184,445 | \$ 1,424,188 | -35.12% |
| 2020 | \$ 350,637 | \$ 2,195,064 | unfavorable |

Expenses

| | <u>MTD</u> | <u>YTD</u> | <u>Change</u> |
|------|------------|--------------|---------------|
| 2021 | \$ 459,928 | \$ 2,592,203 | 16.23% |
| 2020 | \$ 518,946 | \$ 3,094,382 | favorable |

YTD Expenses are 24% favorable to budget by \$801K

Capital Area Transit
Balance Sheet - Summary
As of January 31, 2021

| | 2021 | 2020 |
|--|-------------------|-------------------|
| Assets | | |
| Current Assets | | |
| Cash | 7,346,953 | 342,630 |
| Investments | 15,264 | 15,160 |
| Accounts Receivable | 485,229 | 829,530 |
| Capital Grants Receivable | 4,049,123 | 3,499,118 |
| Op. Assist. & Planning Grants Receivable | 207,373 | 279,158 |
| Inventory | 393,680 | 399,282 |
| Prepays | 426,620 | 610,542 |
| Total Current Assets | 12,924,243 | 5,975,419 |
| Capital Assets | | |
| Fixed Assets | 57,690,512 | 60,655,312 |
| Accumulated Depreciation | (34,627,454) | (36,440,541) |
| Net Capital Assets | 23,063,058 | 24,214,771 |
| Other Assets | 75,915 | 75,915 |
| Total Assets | 36,063,215 | 30,266,106 |
| Liabilities | | |
| Current Liabilities | | |
| Accounts Payable | 642,419 | 1,051,355 |
| Accrued Wages & Payroll-Related Accruals | 936,905 | 770,241 |
| Payroll Withholdings - Taxes | 23,387 | 16,996 |
| Short-Term Debt & Accrued Interest | 0 | 2,423,039 |
| Accrued Expenses | 599,385 | 654,585 |
| Advances for Working Capital | 835,390 | 865,613 |
| Deferred Operating & Capital Grants | 9,840,579 | 712,927 |
| Total Current Liabilities | 12,878,065 | 6,494,756 |
| Long-Term Liabilities | 491,395 | 372,076 |
| Total Liabilities | 13,369,460 | 6,866,833 |
| Net Position | 22,693,755 | 23,399,273 |
| Total Liab, Total Def Inflow & Net Position | 36,063,215 | 30,266,106 |

Capital Area Transit
Income Statement - Combined
For the Period Ending January 31, 2021

| | Fiscal Year 2021 | | | | Fiscal Year 2020 | |
|----------------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|
| | PTD | | YTD | | PTD Actual | YTD Actual |
| | Actual | Budget | Actual | Budget | | |
| Revenue | | | | | | |
| Passenger Revenue | 108,107 | 160,822 | 889,500 | 1,253,623 | 240,217 | 1,739,649 |
| Other Revenue | 423,792 | 239,582 | 1,671,227 | 1,662,818 | 342,070 | 2,152,201 |
| Total Revenue | 531,899 | 400,404 | 2,560,727 | 2,916,441 | 582,287 | 3,891,851 |
| | | | | | | |
| Expenses | | | | | | |
| Labor | | | | | | |
| Labor - Operators | 485,600 | 511,173 | 3,463,309 | 3,958,996 | 492,476 | 3,514,019 |
| Labor - Operations Support | 75,628 | 76,083 | 580,976 | 595,172 | 76,670 | 557,369 |
| Labor - Maintenance | 132,243 | 143,385 | 945,268 | 1,110,106 | 143,105 | 1,023,031 |
| Labor - Administrative | 38,741 | 45,395 | 297,619 | 352,768 | 36,608 | 270,506 |
| Labor - Health Insurance | 191,625 | 243,843 | 1,279,127 | 1,440,897 | 191,016 | 1,232,130 |
| Labor - Other Fringes | 1,039,049 | 1,016,420 | 2,648,286 | 2,811,897 | 888,142 | 2,529,415 |
| Total Labor | 1,962,886 | 2,036,299 | 9,214,586 | 10,269,836 | 1,828,017 | 9,126,471 |
| Services | 122,548 | 83,968 | 623,810 | 587,782 | 142,688 | 582,918 |
| Fuel | 82,163 | 107,732 | 650,958 | 834,850 | 102,972 | 767,236 |
| Tires & Tubes | 6,154 | 11,524 | 44,127 | 89,413 | 5,091 | 73,700 |
| Materials & Supplies | 44,532 | 70,174 | 391,835 | 536,287 | 77,117 | 461,480 |
| Utilities | 35,809 | 35,515 | 181,568 | 200,247 | 50,034 | 193,943 |
| Casualty & Liability | 48,328 | 48,003 | 319,010 | 336,027 | 55,156 | 331,241 |
| Taxes | (1,744) | 106 | 644 | 848 | 104 | 913 |
| Purchase of Service | 145,402 | 209,757 | 964,653 | 1,402,070 | 187,749 | 1,262,894 |
| Miscellaneous | 1,893 | 7,631 | 17,356 | 53,417 | 3,001 | 16,008 |
| Marketing & Promotion | 704 | 4,583 | 13,518 | 32,081 | - | 6,330 |
| Interest | - | 833 | 75 | 5,831 | 10,791 | 41,328 |
| Leases & Rentals | 850 | 425 | 3,325 | 2,975 | 413 | 2,888 |
| Total Expenses | 2,449,526 | 2,616,550 | 12,425,465 | 14,351,664 | 2,463,133 | 12,867,348 |
| Surplus (Deficit) | (1,917,627) | (2,216,146) | (9,864,738) | (11,435,223) | (1,880,846) | (8,975,497) |
| | | | | | | |
| Subsidy | | | | | | |
| Local Subsidy | 89,892 | 89,892 | 664,257 | 629,244 | 87,005 | 634,923 |
| State Subsidy | - | 1,694,473 | - | 1,694,473 | 855,459 | 5,272,669 |
| Federal Subsidy | 1,827,735 | 431,781 | 9,200,482 | 9,111,506 | 501,883 | 2,631,405 |
| Total Subsidy | 1,917,627 | 2,216,146 | 9,864,738 | 11,435,223 | 1,444,347 | 8,538,998 |
| Difference | (0) | - | - | - | (436,500) | (436,500) |

Capital Area Transit
Income Statement Summary - Fixed Route
For the Period Ending January 31, 2021

| | Fiscal Year 2021 | | | | Fiscal Year 2020 | |
|----------------------------|--------------------|--------------------|--------------------|----------------------|--------------------|--------------------|
| | PTD | | YTD | | PTD | YTD |
| | Actual | Budget | Actual | Budget | Actual | Actual |
| Revenue | | | | | | |
| Passenger Fares | 99,090 | 144,178 | 818,701 | 1,115,539 | 220,687 | 1,605,338 |
| Other Revenue | 248,364 | 10,651 | 317,838 | 81,604 | 10,963 | 91,448 |
| Total Revenue | 347,454 | 154,829 | 1,136,539 | 1,197,143 | 231,650 | 1,696,786 |
| | | | | Annual Budget | | |
| | | | | 2,059,428 | | |
| Expenses | | | | | | |
| Labor | | | | | | |
| Labor - Operators | 438,483 | 444,234 | 3,127,409 | 3,403,656 | 437,700 | 3,077,017 |
| Labor - Operations Support | 53,216 | 56,799 | 400,266 | 435,187 | 54,353 | 402,284 |
| Labor - Maintenance | 109,536 | 125,238 | 795,474 | 959,554 | 120,621 | 839,329 |
| Labor - Administrative | 31,814 | 37,579 | 244,410 | 287,922 | 30,063 | 222,144 |
| Labor - Health Insurance | 151,924 | 185,520 | 1,018,202 | 1,096,254 | 149,521 | 942,861 |
| Labor - Other Fringes | 893,812 | 854,052 | 2,237,584 | 2,351,175 | 752,769 | 2,108,672 |
| Total Labor | 1,678,786 | 1,703,422 | 7,823,345 | 8,533,748 | 1,545,028 | 7,592,307 |
| Services | 107,711 | 72,738 | 536,378 | 509,172 | 120,704 | 515,631 |
| Fuel | 71,286 | 89,405 | 551,873 | 688,019 | 86,263 | 628,463 |
| Tires & Tubes | 6,154 | 9,228 | 40,754 | 71,015 | 5,091 | 54,958 |
| Materials & Supplies | 36,254 | 60,087 | 334,724 | 457,398 | 70,394 | 395,450 |
| Utilities | 25,370 | 25,039 | 125,861 | 139,189 | 35,930 | 135,597 |
| Casualty & Liability | 34,186 | 32,735 | 218,476 | 229,145 | 40,679 | 228,371 |
| Taxes | - | - | - | - | - | - |
| Purchase of Service | 26,549 | 40,479 | 171,042 | 250,845 | 27,589 | 164,112 |
| Miscellaneous | 1,748 | 5,588 | 13,900 | 39,116 | 2,329 | 11,453 |
| Marketing & Promotion | 704 | 4,583 | 13,518 | 32,081 | - | 6,330 |
| Interest | - | 752 | 68 | 5,264 | 9,767 | 37,406 |
| Leases & Rentals | 850 | 425 | 3,325 | 2,975 | 413 | 2,888 |
| Total Expenses | 1,989,598 | 2,044,481 | 9,833,263 | 10,957,967 | 1,944,188 | 9,772,966 |
| Surplus (Deficit) | (1,642,144) | (1,889,652) | (8,696,724) | (9,760,824) | (1,712,538) | (8,076,179) |
| Subsidy | | | | | | |
| Local Subsidy | 89,892 | 89,892 | 664,257 | 629,244 | 87,005 | 634,923 |
| State Subsidy | - | 1,694,473 | - | 1,694,473 | 855,459 | 5,272,669 |
| Federal Subsidy | 1,552,252 | 105,287 | 8,032,467 | 7,437,107 | 333,574 | 1,732,087 |
| Total Subsidy | 1,642,144 | 1,889,652 | 8,696,724 | 9,760,824 | 1,276,038 | 7,639,680 |
| Difference | (0) | - | - | - | (436,500) | (436,500) |

Capital Area Transit
Income Statement Summary - Paratransit
For the Period Ending January 31, 2021

| | Fiscal Year 2021 | | | | Fiscal Year 2020 | |
|----------------------------|------------------|------------------|--------------------|--------------------|------------------|------------------|
| | PTD | | YTD | | PTD | YTD |
| | Actual | Budget | Actual | Budget | Actual | Actual |
| Revenue | | | | | | |
| Passenger Fares | 9,017 | 16,644 | 70,799 | 138,084 | 19,531 | 134,311 |
| Other Revenue | 175,428 | 228,931 | 1,353,389 | 1,581,214 | 331,107 | 2,060,753 |
| Total Revenue | 184,445 | 245,575 | 1,424,188 | 1,719,298 | 350,637 | 2,195,064 |
| Expenses | | | | | | |
| Labor | | | | | | |
| Labor - Operators | 47,117 | 66,939 | 335,900 | 555,340 | 54,776 | 437,002 |
| Labor - Operations Support | 22,413 | 19,284 | 180,710 | 159,985 | 22,317 | 155,086 |
| Labor - Maintenance | 22,707 | 18,147 | 149,794 | 150,552 | 22,484 | 183,702 |
| Labor - Administrative | 6,926 | 7,816 | 53,210 | 64,846 | 6,545 | 48,362 |
| Labor - Health Insurance | 39,700 | 58,323 | 260,925 | 344,643 | 41,495 | 289,269 |
| Labor - Other Fringes | 145,237 | 162,368 | 410,702 | 460,722 | 135,373 | 420,743 |
| Total Labor | 284,100 | 332,877 | 1,391,242 | 1,736,088 | 282,990 | 1,534,164 |
| Services | 14,837 | 11,230 | 87,433 | 78,610 | 21,984 | 67,287 |
| Fuel | 10,877 | 18,327 | 99,085 | 146,831 | 16,709 | 138,773 |
| Tires & Tubes | - | 2,296 | 3,373 | 18,398 | - | 18,742 |
| Materials & Supplies | 8,278 | 10,087 | 57,111 | 78,889 | 6,723 | 66,030 |
| Utilities | 10,439 | 10,476 | 55,707 | 61,058 | 14,104 | 58,346 |
| Casualty & Liability | 14,142 | 15,268 | 100,534 | 106,882 | 14,476 | 102,870 |
| Taxes | (1,744) | 106 | 644 | 848 | 104 | 913 |
| Purchase of Service | 118,853 | 169,278 | 793,611 | 1,151,225 | 160,160 | 1,098,783 |
| Miscellaneous | 145 | 2,043 | 3,456 | 14,301 | 672 | 4,554 |
| Interest | - | 81 | 7 | 567 | 1,024 | 3,922 |
| Leases & Rentals | - | - | - | - | - | - |
| Total Expenses | 459,929 | 572,069 | 2,592,203 | 3,393,697 | 518,946 | 3,094,383 |
| Surplus (Deficit) | (275,483) | (326,494) | (1,168,015) | (1,674,399) | (168,309) | (899,318) |
| Subsidy | | | | | | |
| Local Subsidy | - | - | - | - | - | - |
| State Subsidy | - | - | - | - | - | - |
| Federal Subsidy | 275,483 | 326,494 | 1,168,015 | 1,674,399 | 168,309 | 899,318 |
| Total Subsidy | 275,483 | 326,494 | 1,168,015 | 1,674,399 | 168,309 | 899,318 |
| Difference | - | - | - | - | - | - |

RESOLUTION NO. 2106

**APPROVING SIGNATORY RESPONSIBILITIES FOR BANKING, INCLUDING PAYROLL AND
GENERAL CHECK SIGNING FOR THE AUTHORITY**

WHEREAS, Capital Area Transit (CAT) is a municipal authority engaged in the activity of providing public transit services within the Counties of Dauphin and Cumberland and the City of Harrisburg; and

WHEREAS, CAT must have staff members who are able to sign checks for payable and payroll functions; and

WHEREAS, CAT staffing changes have created gaps in staff fulfilling fiscal responsibilities; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority, that it approves modifying banking documents to add Richard Farr, Steve Baldwin and Brian Gillette to the M&T Bank accounts.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Cumberland-Dauphin-Harrisburg Transit Authority Board Members held on February 25, 2021.

Secretary

attest: _____

Chairman



PUBLIC FUNDS CERTIFIED RESOLUTION

ACCOUNT NUMBER 9850507170

SAFE DEPOSIT BOX
BRANCH LOCATION (CC#) N/A

SAFE DEPOSIT BOX
NUMBER N/A

DEPOSITOR Cumberland Dauphin Harrisburg Trans Auth

ACT 44 Account

NAME Brian Gillette

ROLE / TITLE Accounting Manager

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-233-5667 ext 5117

EMAIL ADDRESS (if available) bgillette@cattransit.com

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 01/05/1977

SIGNATURE 

NAME Steve Baldwin

ROLE / TITLE Chief Financial Officer

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-888-9813

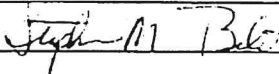
EMAIL ADDRESS (if available) sbaldwin@rabbitransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 11/07/1955

SIGNATURE 

NAME Richard Farr

ROLE / TITLE Executive Director

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-849-0709

EMAIL ADDRESS (if available) rfarr@rabbitransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 09/06/1970

SIGNATURE 

NAME _____

ROLE / TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

I certify that Depositor named above has duly authorized the opening of a deposit account pursuant to the agreement on M&T Bank's Commercial Deposit Account Opening Request, and that I am duly authorized to act on behalf of Depositor; that Depositor is:

- an agency or department of the United States,
- an agency, division or department of the State of _____,
- a State of _____ local government entity (county, town, village),
- a school district,
- a fire district, or
- other Municipal Authority

duly organized and validly existing under the laws of the State of PA; and, if applicable, that the resolutions set forth below or provided separately to M&T Bank have been duly adopted by the Board of Depositor, at a meeting duly called and held on _____; that each of such resolutions is in full force and effect and none has been rescinded, revoked, or modified; and that none of such resolutions nor any action pursuant thereto will violate any law, rule, regulation, charter, by-law or agreement by which Depositor is governed, constituted or bound. RESOLVED, that:

1. Manufacturers and Traders Trust Company ("M&T Bank"), a New York banking corporation, is hereby designated a depository for this entity (the "Depositor") and the officers or employees named herein or on a Rider hereto are hereby authorized to open one or more deposit accounts from time to time (each an "Account") on behalf of Depositor.
2. M&T Bank may purchase, give credit for, cash, accept, certify and pay from funds on deposit in the Account, without inquiry, all items signed, drawn, accepted or endorsed on behalf of Depositor, whether under a title, the words "Authorized Signature" or otherwise, with the actual or purported facsimile signature of any one of the officials whose names, capacities and specimen signatures appear above or on a Rider hereto, or his or her successor in office (each an "Authorized Signer"); regardless of the circumstances under which the signature shall have become affixed so long as the signature is the actual signature of an Authorized Signer or resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank. Depositor shall indemnify M&T Bank against all claims, damages, liabilities, costs and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with honoring any signature of any Authorized Signer (including any facsimile signature that resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank) or any refusal to honor the signature of any person who is not an Authorized Signer. Depositor acknowledges and agrees that any requirement of Depositor that any item or other instrument for the payment of money signed, drawn, accepted or endorsed on behalf of Depositor bear the signature of more than one Authorized Signer is solely an internal requirement of Depositor and imposes no duty of enforcement on M&T Bank.
3. Any Authorized Signer may, on behalf of Depositor, transact with and through M&T Bank all such business as he or she deems advisable upon such terms as he or she deems proper, including, but not limited to, obtaining an undertaking and pledge of collateral for uninsured balances in the Account, entering into custodial agreements concerning such collateral, obtaining such loans and other extensions of credit as may be consistent with applicable law, discounting, selling, assigning, delivering and negotiating items, guaranteeing the obligations of others pursuant to applicable law, applying for letters of credit, electronic funds transfers, capital markets products, automated clearing house ("ACH") payments, cash management, trust and investment products and any other services or transactions, and, in compliance with all applicable law and procedures, pledging, hypothecating, assigning, mortgaging, encumbering, granting security interests in and otherwise creating liens upon Depositor's property, whether real or personal, tangible or intangible ("Property"), as security for loans and other extensions of credit, and in connection with any such transaction of business do all acts or other things as he or she shall deem proper including, but not limited to, signing, drawing, accepting, executing and delivering items, guarantees, assignments, pledges, hypothecations, receipts, waivers, releases and other instruments, agreements and documents, making and receiving delivery of Property, accepting, receiving, withdrawing and waiving demands and notices and incurring and paying liabilities, costs and expenses.
4. In the event an Authorized Signer acting on behalf of Depositor shall apply to or contract with M&T Bank for any electronic funds transfer service that M&T Bank may make available to Depositor, including, but not limited to, any service that contemplates M&T Bank's execution of payment orders initiated by Depositor for the wire or ACH transfer of funds to or from an Account of Depositor, such Authorized Signer shall be empowered on behalf of Depositor to designate one or more persons (who may, but need not be, Authorized Signers), each of whom, acting alone, shall be authorized on behalf of Depositor to transmit payment orders to M&T Bank for the transfer of funds to or from Depositor's Account.
5. Each person identified as an Authorized Signer, and each person or persons designated by an Authorized Signer to act on behalf of Depositor (who may, but need not be, Authorized Signers), shall have the power and authority to transact business and bind Depositor through electronic medium (e.g., the Internet) and M&T Bank may rely on any of the following to the same extent as the actual signature and proof of identity of each such person to bind Depositor: any electronic signature or digital signature, under applicable law, of such person; any identifier issued by M&T Bank, its affiliates or any other party (e.g., Personal Identification Number associated with ATM or other card or any access device) to such person; or any other criteria that M&T Bank may reasonably rely on which may serve as an indicator of authentication for such person.

I further certify that each person whose name appears above or on a Rider hereto opposite an office has been duly elected or appointed to and now holds such office of Depositor; that each other person whose name thus appears is acting for Depositor in the capacity opposite such other person's name; and that each signature on this certification or a Rider hereto is a true specimen of the signature of the person whose signature it purports to be.

2/9/2021

Date

* B. C. M. [Signature]

Authorized Signature

Accounting Manager

Title



PUBLIC FUNDS CERTIFIED RESOLUTION

ACCOUNT NUMBER 9853941202

SAFE DEPOSIT BOX
BRANCH LOCATION (CC#) N/A

SAFE DEPOSIT BOX
NUMBER N/A

DEPOSITOR Cumberland Dauphin Harrisburg Trans Auth

Fixed Route Fed/State/Local Disposition of Assets

NAME Brian Gillette

ROLE / TITLE Accounting Manager

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-233-5667 ext 5117

EMAIL ADDRESS (if available) bgillette@cattransit.com

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 01/05/1977

SIGNATURE 

NAME Steve Baldwin

ROLE / TITLE Chief Financial Officer

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-888-9813

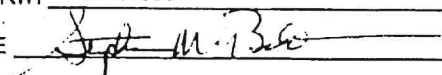
EMAIL ADDRESS (if available) sbaldwin@rabbitransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 11/07/1955

SIGNATURE 

NAME Richard Farr

ROLE / TITLE Executive Director

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-849-0709

EMAIL ADDRESS (if available) rfarr@rabbitransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 09/08/1970

SIGNATURE 

NAME _____

ROLE / TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

I certify that Depositor named above has duly authorized the opening of a deposit account pursuant to the agreement on M&T Bank's Commercial Deposit Account Opening Request, and that I am duly authorized to act on behalf of Depositor; that Depositor is:

- an agency or department of the United States,
- an agency, division or department of the State of _____,
- a State of _____ local government entity (county, town, village),
- a school district,
- a fire district, or
- other Municipal Authority

duly organized and validly existing under the laws of the State of PA; and, if applicable, that the resolutions set forth below or provided separately to M&T Bank have been duly adopted by the Board of of Depositor, at a meeting duly called and held on _____; that each of such resolutions is in full force and effect and none has been rescinded, revoked, or modified; and that none of such resolutions nor any action pursuant thereto will violate any law, rule, regulation, charter, by-law or agreement by which Depositor is governed, constituted or bound. RESOLVED, that:

1. Manufacturers and Traders Trust Company ("M&T Bank"), a New York banking corporation, is hereby designated a depository for this entity (the "Depositor") and the officers or employees named herein or on a Rider hereto are hereby authorized to open one or more deposit accounts from time to time (each an "Account") on behalf of Depositor.
2. M&T Bank may purchase, give credit for, cash, accept, certify and pay from funds on deposit in the Account, without inquiry, all items signed, drawn, accepted or endorsed on behalf of Depositor, whether under a title, the words "Authorized Signature" or otherwise, with the actual or purported facsimile signature of any one of the officials whose names, capacities and specimen signatures appear above or on a Rider hereto, or his or her successor in office (each an "Authorized Signer"), regardless of the circumstances under which the signature shall have become affixed so long as the signature is the actual signature of an Authorized Signer or resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank. Depositor shall indemnify M&T Bank against all claims, damages, liabilities, costs and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with honoring any signature of any Authorized Signer (including any facsimile signature that resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank) or any refusal to honor the signature of any person who is not an Authorized Signer. Depositor acknowledges and agrees that any requirement of Depositor that any item or other instrument for the payment of money signed, drawn, accepted or endorsed on behalf of Depositor bear the signature of more than one Authorized Signer is solely an internal requirement of Depositor and imposes no duty of enforcement on M&T Bank.
3. Any Authorized Signer may, on behalf of Depositor, transact with and through M&T Bank all such business as he or she deems advisable upon such terms as he or she deems proper, including, but not limited to, obtaining an undertaking and pledge of collateral for uninsured balances in the Account, entering into custodial agreements concerning such collateral, obtaining such loans and other extensions of credit as may be consistent with applicable law, discounting, selling, assigning, delivering and negotiating items, guaranteeing the obligations of others pursuant to applicable law, applying for letters of credit, electronic funds transfers, capital markets products, automated clearing house ("ACH") payments, cash management, trust and investment products and any other services or transactions, and, in compliance with all applicable law and procedures, pledging, hypothecating, assigning, mortgaging, encumbering, granting security interests in and otherwise creating liens upon Depositor's property, whether real or personal, tangible or intangible ("Property"), as security for loans and other extensions of credit, and in connection with any such transaction of business do all acts or other things, as he or she shall deem proper including, but not limited to, signing, drawing, accepting, executing and delivering items, guarantees, assignments, pledges, hypothecations, receipts, waivers, releases and other instruments, agreements and documents, making and receiving delivery of Property, accepting, receiving, withdrawing and waiving demands and notices and incurring and paying liabilities, costs and expenses.
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5. Each person identified as an Authorized Signer, and each person or persons designated by an Authorized Signer to act on behalf of Depositor (who may, but need not be, Authorized Signers), shall have the power and authority to transact business and bind Depositor through electronic medium (e.g., the Internet) and M&T Bank may rely on any of the following to the same extent as the actual signature and proof of identity of each such person to bind Depositor: any electronic signature or digital signature, under applicable law, of such person; any identifier issued by M&T Bank, its affiliates or any other party (e.g., Personal Identification Number associated with ATM or other card or any access device) to such person; or any other criteria that M&T Bank may reasonably rely on which may serve as an indicator of authentication for such person.

I further certify that each person whose name appears above or on a Rider hereto opposite an office has been duly elected or appointed to and now holds such office of Depositor; that each other person whose name thus appears is acting for Depositor in the capacity opposite such other person's name; and that each signature on this certification or a Rider hereto is a true specimen of the signature of the person whose signature it purports to be.

2/8/2021
Date

x [Signature]
Authorized Signature

GRANT MANABAR
Title



PUBLIC FUNDS CERTIFIED RESOLUTION

ACCOUNT NUMBER 9853941194 SAFE DEPOSIT BOX
BRANCH LOCATION (CC#) N/A SAFE DEPOSIT BOX
NUMBER N/A

DEPOSITOR Cumberland Dauphin Harrisburg Trans Auth

ParaTransit Fed/State/Local Disposition of Assets

NAME Brian Gillette

ROLE / TITLE Accounting Manager

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-233-5667 ext 5117

EMAIL ADDRESS (if available) bgillette@catttransit.com

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 01/05/1977

SIGNATURE 

NAME Steve Baldwin

ROLE / TITLE Chief Financial Officer

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-888-9813

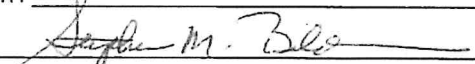
EMAIL ADDRESS (if available) sbaldwin@rabbittransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 11/07/1955

SIGNATURE 

NAME Richard Farr

ROLE / TITLE Executive Director

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-849-0709

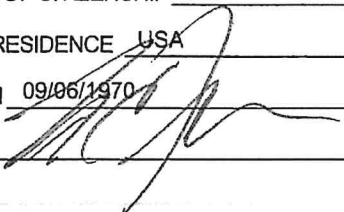
EMAIL ADDRESS (if available) rfarr@rabbittransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 09/06/1970

SIGNATURE 

NAME _____

ROLE / TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

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- an agency or department of the United States,
- an agency, division or department of the State of _____,
- a State of _____ local government entity (county, town, village),
- a school district,
- a fire district, or
- other Municipal Authority

duly organized and validly existing under the laws of the State of PA; and, if applicable, that the resolutions set forth below or provided separately to M&T Bank have been duly adopted by the Board of Depositor, at a meeting duly called and held on _____ that each of such resolutions is in full force and effect and none has been rescinded, revoked, or modified; and that none of such resolutions nor any action pursuant thereto will violate any law, rule, regulation, charter, by-law or agreement by which Depositor is governed, constituted or bound. RESOLVED, that:

1. Manufacturers and Traders Trust Company ("M&T Bank"), a New York banking corporation, is hereby designated a depository for this entity (the "Depositor") and the officers or employees named herein or on a Rider hereto are hereby authorized to open one or more deposit accounts from time to time (each an "Account") on behalf of Depositor.
2. M&T Bank may purchase, give credit for, cash, accept, certify and pay from funds on deposit in the Account, without inquiry, all items signed, drawn, accepted or endorsed on behalf of Depositor, whether under a title, the words "Authorized Signature" or otherwise, with the actual or purported facsimile signature of any one of the officials whose names, capacities and specimen signatures appear above or on a Rider hereto, or his or her successor in office (each an "Authorized Signer"), regardless of the circumstances under which the signature shall have become affixed so long as the signature is the actual signature of an Authorized Signer or resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank. Depositor shall indemnify M&T Bank against all claims, damages, liabilities, costs and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with honoring any signature of any Authorized Signer (including any facsimile signature that resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank) or any refusal to honor the signature of any person who is not an Authorized Signer. Depositor acknowledges and agrees that any requirement of Depositor that any item or other instrument for the payment of money signed, drawn, accepted or endorsed on behalf of Depositor bear the signature of more than one Authorized Signer is solely an internal requirement of Depositor and imposes no duty of enforcement on M&T Bank.
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2/12/2021
Date


Authorized Signature

Christina Manna
Title



PUBLIC FUNDS CERTIFIED RESOLUTION

ACCOUNT NUMBER 9853941186

SAFE DEPOSIT BOX
BRANCH LOCATION (CC#) N/A

SAFE DEPOSIT BOX
NUMBER N/A

DEPOSITOR Cumberland Dauphin Harrisburg Trans Auth

PTAF Account

NAME Brian Gillette

ROLE / TITLE Accounting Manager

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-233-5667 ext 5117


EMAIL ADDRESS (if available) bgillette@cattransit.com

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 01/05/1977

SIGNATURE 

NAME Steve Baldwin

ROLE / TITLE Chief Financial Officer

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-888-9813

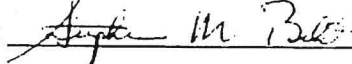
EMAIL ADDRESS (if available) sbaldwin@rabbitransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 11/07/1955

SIGNATURE 

NAME Richard Farr

ROLE / TITLE Executive Director

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-849-0709

EMAIL ADDRESS (if available) rfarr@rabbitransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 09/06/1978

SIGNATURE 

NAME _____

ROLE / TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

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- an agency or department of the United States;
- an agency, division or department of the State of _____;
- a State of _____ local government entity (county, town, village);
- a school district;
- a fire district; or
- other Municipal Authority

duly organized and validly existing under the laws of the State of PA; and, if applicable, that the resolutions set forth below or provided separately to M&T Bank have been duly adopted by the Board of Depositor, at a meeting duly called and held on _____ that each of such resolutions is in full force and effect and none has been rescinded, revoked, or modified; and that none of such resolutions nor any action pursuant thereto will violate any law, rule, regulation, charter, by-law or agreement by which Depositor is governed, constituted or bound. RESOLVED, that:

1. Manufacturers and Traders Trust Company ("M&T Bank"), a New York banking corporation, is hereby designated a depository for this entity (the "Depositor") and the officers or employees named herein or on a Rider hereto are hereby authorized to open one or more deposit accounts from time to time (each an "Account") on behalf of Depositor.
2. M&T Bank may purchase, give credit for, cash, accept, certify and pay from funds on deposit in the Account, without inquiry, all items signed, drawn, accepted or endorsed on behalf of Depositor, whether under a title, the words "Authorized Signature" or otherwise, with the actual or purported facsimile signature of any one of the officials whose names, capacities and specimen signatures appear above or on a Rider hereto, or his or her successor in office (each an "Authorized Signer"), regardless of the circumstances under which the signature shall have become affixed so long as the signature is the actual signature of an Authorized Signer or resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank. Depositor shall indemnify M&T Bank against all claims, damages, liabilities, costs and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with honoring any signature of any Authorized Signer (including any facsimile signature that resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank) or any refusal to honor the signature of any person who is not an Authorized Signer. Depositor acknowledges and agrees that any requirement of Depositor that any item or other instrument for the payment of money signed, drawn, accepted or endorsed on behalf of Depositor bear the signature of more than one Authorized Signer is solely an internal requirement of Depositor and imposes no duty of enforcement on M&T Bank.
3. Any Authorized Signer may, on behalf of Depositor, transact with and through M&T Bank all such business as he or she deems advisable upon such terms as he or she deems proper, including, but not limited to, obtaining an undertaking and pledge of collateral for uninsured balances in the Account, entering into custodial agreements concerning such collateral, obtaining such loans and other extensions of credit as may be consistent with applicable law, discounting, selling, assigning, delivering and negotiating items, guaranteeing the obligations of others pursuant to applicable law, applying for letters of credit, electronic funds transfers, capital markets products, automated clearing house ("ACH") payments, cash management, trust and investment products and any other services or transactions, and, in compliance with all applicable law and procedures, pledging, hypothecating, assigning, mortgaging, encumbering, granting security interests in and otherwise creating liens upon Depositor's property, whether real or personal, tangible or intangible ("Property"), as security for loans and other extensions of credit, and in connection with any such transaction of business do all acts or other things as he or she shall deem proper including, but not limited to, signing, drawing, accepting, executing and delivering items, guarantees, assignments, pledges, hypothecations, receipts, waivers, releases and other instruments; agreements and documents, making and receiving delivery of Property, accepting, receiving, withdrawing and waiving demands and notices and incurring and paying liabilities, costs and expenses.
4. In the event an Authorized Signer acting on behalf of Depositor shall apply to or contract with M&T Bank for any electronic funds transfer service that M&T Bank may make available to Depositor, including, but not limited to, any service that contemplates M&T Bank's execution of payment orders initiated by Depositor for the wire or ACH transfer of funds to or from an Account of Depositor, such Authorized Signer shall be empowered on behalf of Depositor to designate one or more persons (who may, but need not be, Authorized Signers), each of whom, acting alone, shall be authorized on behalf of Depositor to transmit payment orders to M&T Bank for the transfer of funds to or from Depositor's Account.
5. Each person identified as an Authorized Signer, and each person or persons designated by an Authorized Signer to act on behalf of Depositor (who may, but need not be, Authorized Signers), shall have the power and authority to transact business and bind Depositor through electronic medium (e.g., the Internet) and M&T Bank may rely on any of the following to the same extent as the actual signature and proof of identity of each such person to bind Depositor: any electronic signature or digital signature, under applicable law, of such person; any identifier issued by M&T Bank, its affiliates or any other party (e.g., Personal Identification Number associated with ATM or other card or any access device) to such person; or any other criteria that M&T Bank may reasonably rely on which may serve as an indicator of authentication for such person.

I further certify that each person whose name appears above or on a Rider hereto opposite an office has been duly elected or appointed to and now holds such office of Depositor; that each other person whose name thus appears is acting for Depositor in the capacity opposite such other person's name; and that each signature on this certification or a Rider hereto is a true specimen of the signature of the person whose signature it purports to be.

02/10/02
Date

x B C M
Authorized Signature

Accounting Manager
Title



PUBLIC FUNDS CERTIFIED RESOLUTION

ACCOUNT NUMBER 3740147990

SAFE DEPOSIT BOX
BRANCH LOCATION (CC#) N/A

SAFE DEPOSIT BOX
NUMBER N/A

DEPOSITOR Cumberland Dauphin Harrisburg Trans Auth

Operating Account

NAME Richard Farr

ROLE / TITLE Executive Director

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-849-0709

EMAIL ADDRESS (if available) rfarr@rabbittransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 09/06/1970

SIGNATURE 

NAME _____

ROLE / TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

NAME Steve Baldwin

ROLE / TITLE Chief Financial Officer

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-888-9813

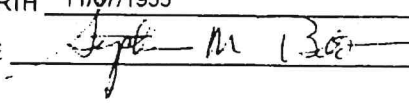
EMAIL ADDRESS (if available) sbaldwin@rabbittransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 11/07/1955

SIGNATURE 

NAME _____

ROLE / TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

I certify that Depositor named above has duly authorized the opening of a deposit account pursuant to the agreement on M&T Bank's Commercial Deposit Account Opening Request, and that I am duly authorized to act on behalf of Depositor; that Depositor is:

- an agency or department of the United States,
- an agency, division or department of the State of _____,
- a State of _____ local government entity (county, town, village),
- a school district,
- a fire district, or
- other Municipal Authority

duly organized and validly existing under the laws of the State of PA; and, if applicable, that the resolutions set forth below or provided separately to M&T Bank have been duly adopted by the Board of Depositor, at a meeting duly called and held on _____, that each of such resolutions is in full force and effect and none has been rescinded, revoked, or modified; and that none of such resolutions nor any action pursuant thereto will violate any law, rule, regulation, charter, by-law or agreement by which Depositor is governed, constituted or bound. RESOLVED, that:

1. Manufacturers and Traders Trust Company ("M&T Bank"), a New York banking corporation, is hereby designated a depository for this entity (the "Depositor") and the officers or employees named herein or on a Rider hereto are hereby authorized to open one or more deposit accounts from time to time (each an "Account") on behalf of Depositor.
2. M&T Bank may purchase, give credit for, cash, accept, certify and pay from funds on deposit in the Account, without inquiry, all items signed, drawn, accepted or endorsed on behalf of Depositor, whether under a title, the words "Authorized Signature" or otherwise, with the actual or purported facsimile signature of any one of the officials whose names, capacities and specimen signatures appear above or on a Rider hereto, or his or her successor in office (each an "Authorized Signer"), regardless of the circumstances under which the signature shall have become affixed so long as the signature is the actual signature of an Authorized Signer or resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank; Depositor shall indemnify M&T Bank against all claims, damages, liabilities, costs and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with honoring any signature of any Authorized Signer (including any facsimile signature that resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank) or any refusal to honor the signature of any person who is not an Authorized Signer. Depositor acknowledges and agrees that any requirement of Depositor that any item or other instrument for the payment of money signed, drawn, accepted or endorsed on behalf of Depositor bear the signature of more than one Authorized Signer is solely an internal requirement of Depositor and imposes no duty of enforcement on M&T Bank.
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5. Each person identified as an Authorized Signer, and each person or persons designated by an Authorized Signer to act on behalf of Depositor (who may, but need not be, Authorized Signers), shall have the power and authority to transact business and bind Depositor through electronic medium (e.g., the Internet) and M&T Bank may rely on any of the following to the same extent as the actual signature and proof of identity of each such person to bind Depositor: any electronic signature or digital signature, under applicable law, of such person; any identifier issued by M&T Bank, its affiliates or any other party (e.g., Personal Identification Number associated with ATM or other card or any access device) to such person; or any other criteria that M&T Bank may reasonably rely on which may serve as an indicator of authentication for such person.

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2/9/2021
Date

x B C M...
Authorized Signature

Accounting Manager
Title



PUBLIC FUNDS CERTIFIED RESOLUTION

ACCOUNT NUMBER 3740148006

SAFE DEPOSIT BOX
BRANCH LOCATION (CC#) N/A

SAFE DEPOSIT BOX
NUMBER N/A

DEPOSITOR Cumberland Dauphin Harrisburg Trans Auth

Payroll Account

NAME Richard Farr

ROLE/TITLE Executive Director

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-849-0709

EMAIL ADDRESS (if available) rfarr@rabbittransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 09/06/1970

SIGNATURE 

NAME _____

ROLE/TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

NAME Steve Baldwin

ROLE/TITLE Chief Financial Officer

ADDRESS 901 North Cameron St

Harrisburg, PA 17101

TELEPHONE 717-888-9813

EMAIL ADDRESS (if available) sbaldwin@rabbittransit.org

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP USA

COUNTRY OF RESIDENCE USA

DATE OF BIRTH 11/07/1955

SIGNATURE 

NAME _____

ROLE/TITLE _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (if available) _____

U.S. SSN _____

COUNTRY(IES) OF CITIZENSHIP _____

COUNTRY OF RESIDENCE _____

DATE OF BIRTH _____

SIGNATURE _____

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- an agency or department of the United States;
- an agency, division or department of the State of _____;
- a State of _____ local government entity (county, town, village);
- a school district,
- a fire district, or
- other Municipal Authority

duly organized and validly existing under the laws of the State of PA; and, if applicable, that the resolutions set forth below or provided separately to M&T Bank have been duly adopted by the Board of Depositor, at a meeting duly called and held on _____ that each of such resolutions is in full force and effect and none has been rescinded, revoked, or modified; and that none of such resolutions nor any action pursuant thereto will violate any law, rule, regulation, charter, by-law or agreement by which Depositor is governed, constituted or bound. RESOLVED, that:

1. Manufacturers and Traders Trust Company ("M&T Bank"), a New York banking corporation, is hereby designated a depository for this entity (the "Depositor") and the officers or employees named herein or on a Rider hereto are hereby authorized to open one or more deposit accounts from time to time (each an "Account") on behalf of Depositor.
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01/12/2001
Date

x B. C. Williams
Authorized Signature

Accounting Manager
Title

RESOLUTION NO. 2107

AUTHORIZING THE DELAY OF THE IMPLEMENTATION OF THE 2021 FIXED ROUTE FARE INCREASE

WHEREAS, the Cumberland-Dauphin-Harrisburg Transit Authority (CAT) had noted an unfunded budget deficit of \$1.8M for the FY 2020-2021 year, and

WHEREAS, CAT has initiated the CAT 20/20 plan, a plan to move the Authority towards a balanced budget, and

WHEREAS, ACT 89 requires transit systems to evaluate and adjust in relation to inflation, and

WHEREAS, CAT has prepared a fare increase that supports the CAT 20/20 Plan, and

WHEREAS, CAT has conducted extensive outreach as outlined in our Public Participation Plan, comments were collected and evaluated, modifications were made, and

WHEREAS, CAT approved a fare increase on September 26, 2019 with a resolution number 1917, and

WHEREAS, the Commonwealth of Pennsylvania declared a pandemic emergency in March of 2020, and

WHEREAS, due to the pandemic ridership has reduced to under 60% of normal levels and unemployment has seen record highs, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority that it postpones the 2021 fare increase to July of 2022 to support community employment and ridership recovery.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Cumberland-Dauphin-Harrisburg Transit Authority Board Members held on February 25, 2021.

attest: _____

Secretary

Chairman

RESOLUTION NO. 2108

APPROVING SECTION 457(B) PLAN TRUSTEES

WHEREAS, Capital Area Transit (CAT) is a municipal authority engaged in the activity of providing public transit services within the Counties of Dauphin and Cumberland and the City of Harrisburg; and

WHEREAS, CAT offers its employees the ability to self-participate in nonqualified, unfunded deferred compensation plan established by the Authority, and

WHEREAS, the plan requires designated trustees to oversee eligibility for and the making of plan loans and hardship distributions that are allowed by the plan. Trustees also oversee and monitor the preparation and use of plan policies, election forms, beneficiary designations, and withdrawal or distribution forms; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority, that it approves appointing Steve Baldwin, Brianna Holmes and Brian Gillette to be the 457(b) plan administrators and all previous administrators be removed.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Cumberland-Dauphin-Harrisburg Transit Authority Board Members held on February 25, 2021.

Secretary

attest: _____
Chairman

RESOLUTION NO. 2109

AWARDING FUEL CONTRACT(S)

WHEREAS, Capital Area Transit (CAT) desires to establish a contract for fuel for the period April 1, 2021 to March 31, 2022, and

WHEREAS, CAT through a joint procurement with the South Central Transit Authority (SCTA), Central Pennsylvania Transportation Authority (CPTA), and County of Lebanon Transit Authority (LT), publicly advertised an IFB in accordance with all required Federal and State purchasing requirements, and

WHEREAS, due to the uncertainty of the fuel market, it is believed to be in the best interest of the Authority to award a fixed rate contract, and

WHEREAS, due to the volatility of the petroleum market, the majority of the bidders will not commit to a fixed bid price until the time of award, and

WHEREAS, to maximize the benefits of a joint procurement, a contract award must be made from each transit system at the same time within one business day of bid opening, and

WHEREAS, to award multiple contracts, one from each transit system, is not possible under normal business practices due to each Transit Authority Board of Directors' meetings be held on different dates throughout the month;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby approve and authorize the Executive Director to award a contract to the bidder offering the lowest fixed cost for each type of fuel and meeting all Federal and State purchasing requirements. Contracts will be for the period April 1, 2021 to March 31, 2022, and, optionally, for the period April 1, 2022 to March 31, 2023.

CERTIFICATION OF OFFICERS OF

CAPITAL AREA TRANSIT

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of Capital Area Transit Authority Board Members held on February 25, 2021.

Richard Kotz
Secretary
Capital Area Transit

attest: _____
Eric Bugaile
Chairman
Capital Area Transit

| Headcount | Female | Male | Total |
|-----------|-----------------|-----------------|-------|
| Female | Asian | Asian | 3 |
| Female | American Indian | American Indian | 0 |
| Female | Black | Black | 86 |
| Female | Hispanic | Hispanic | 11 |
| Female | 2 or more | 2 or more | 13 |
| Female | White | White | 66 |
| Female | Native hawaiian | Native hawaiian | 1 |
| | | | 180 |

| Hires 2020 | Female | Male | Total |
|------------|-----------------|-----------------|-------|
| Female | Asian | Asian | 3 |
| Female | American Indian | American Indian | 0 |
| Female | Black | Black | 10 |
| Female | Hispanic | Hispanic | 4 |
| Female | 2 or more | 2 or more | 2 |
| Female | White | White | 9 |
| Female | Native hawaiian | Native hawaiian | 0 |
| | | | 28 |

| Terms 2020 | Female | Male | Total |
|------------|-----------------|-----------------|-------|
| Female | Asian | Asian | 0 |
| Female | American Indian | American Indian | 0 |
| Female | Black | Black | 12 |
| Female | Hispanic | Hispanic | 4 |
| Female | 2 or more | 2 or more | 3 |
| Female | White | White | 10 |
| Female | Native hawaiian | Native hawaiian | |
| | | | 29 |