

DATE:

February 25, 2021

TIME:

12:00PM

PLACE:

Zoom Meeting

PURPOSE: February Meeting

ORDER OF BUSINESS

1. Call to Order

- 2. Public Comment-Due to COVID-19, all public comment must be submitted in writing prior to the meeting
- 3. Approval of Minutes
 - A. Meeting Minutes of January 28, 2021 and February 10, 2021 (Pages 2-8)
- 4. Communications
- 5. Treasurer's Report
 - A. January 2021 Financial Report (Pages 9-14)
- 6. Old Business
- 7. New Business
- 8. Future Procurements
 - A. Maintenance Software RFP
- 9. Resolutions
 - A. Resolution NO. 2106- APPROVING SIGNATORY RESPONSIBILITIES FOR BANKING. INCLUDING PAYROLL AND GENERAL CHECK SIGNING FOR THE AUTHORITY (Pages 15-27)
 - B. Resolution NO. 2107- AUTHORIZING THE DELAY OF THE IMPLEMENTATION OF THE 2021 FIXED ROUTE FARE INCREASE (Page 28)
 - C. Resolution NO. 2108- APPROVING SECTION 457(B) PLAN TRUSTEES (Page 29)
 - D. Resolution NO. 2109- AWARDING FUEL CONTRACT(S) (PAGE 30)
- 10. Staff Report
 - A. EEO Report by Jamie Leonard (Page 31)
 - B. Vaccine Transportation
- 11. Adjournment

Next Meeting: Thursday, March 25, 2021

MINUTES OF BOARD MEETING

January 28, 2021

The regular meeting of the Authority's Board of Directors convened on this date at 12:01pm, of Capital Area Transit held by Zoom, Chairman Eric Bugaile presiding. Present were board members: LaToya Bellamy, Al Bienstock, Bruce Weber, Scott Wyland, Richard Kotz and Chad Saylor. Jill Nagy, Counsel, was also present.

Administrative Staff Members present were Richard Farr, Angela Bednar, Christopher Zdanis, Jenna Reedy, Miguel Acri-Rodriguez, Brian Gillette, Brianna Holmes, Chris Becker, DeRon Jordan, Jamie Leonard, Stephen Baldwin, Nicole Hansen and Mark Mitchell.

Member of the ATU Local 1436 present was Sophronia Rogers.

Members of the public present were Carolyn O'Brien, Anthony Stever, Nicholas Torres, Gary Ranck, Wade White and Sonja Payne.

PUBLIC HEARING

A presentation was made by Mr. Richard Farr in regard to the regionalization plan. The presentation can be found on the CAT website at cattransit.com under the About Us section. Mr. Farr provided a brief history of PennDOT Human Service Coordination Studies, which highlights the benefits of a more regional review of transit delivery. An additional 14 years of studies has led the way for evaluating a joint approach for CAT and rabbittransit. In February of 2018, CAT and rabbittransit entered into a joint management agreement. Over the past 3 years, many of the back office activities have been functioning in a very cooperative fashion. A joint committee was formed made up of four members of CAT and four members of rabbittransit who have been working through the regionalization process.

Further highlights of Mr. Richard Farr's presentation included:

- A map of the new regional fixed route service map.
- Transit benefits reviewed which include economic development, improved employment opportunities and veteran's transportation.
- Improved transit operations which includes such things as reducing the impending service reduction at CAT, leveraging buying power, reduce costs that can be shared between the organizations, operation efficiencies, shared intelligent transportation system and shared best practices across both organizations.

- Additional benefits include improved service to healthcare, connectivity to higher education and emergency management support.
- Service area to include five-municipality authorities with oversight of seven counties through management agreements.
- Board composition for the regional transit authority which was determined by population, average monthly fixed route miles, average monthly ridership and local match contributions. Joint committee recommendations for Board representation are as follows; York County 3, The City of Harrisburg 2, Franklin County ex officio 1, Dauphin County 2, Cumberland County 2, Adams County 1.
- The proposed organization structure will create a new overarching Municipal Authority which shall be known as Susquehanna Regional Transportation Authority (SRTA) which will provide oversight to both CAT and CPTA.
- Additional FAQs reviewed which included questions and answers to the most common questions received.

No public comments received during the public hearing. Additional comments can be submitted to <u>info@cattransit.com</u> and will be posted to the website.

ATTENDANCE

All members of the Board of Directors were present.

ANNUAL REORGANIZATION

Mr. Al Bienstock, Chairman of the nomination committee, presented Resolution No. 2101 for the slate for nomination of the officers of the Board for the 2021 to 2022 year:

Nominations are as follows:

- Eric Bugaile- Chairperson
- Bruce Weber- Vice Chairperson
- Richard Kotz- Secretary
- Al Bienstock- Treasurer

With no nominations from the floor, Ms. LaToya Bellamy made a motion to close the nominations of the officers of the Board for the 2021 to 2022 year. Mr. Richard Kotz seconded the motion. Motion approved.

APPROVAL OF MINUTES

Mr. Chad Saylor moved to accept the November 19, 2020 meeting minutes, seconded by Ms. LaToya Bellamy. Motion approved.

COMMUNICATIONS

Mr. Eric Bugaile's board term renewal certificate from Dauphin County was presented.

TREASURER'S REPORT

Mr. Richard Farr presented Mr. Stephen Baldwin as the new Chief Financial Officer of both CAT and rabbittransit. Mr. Al Bienstock deferred to Mr. Stephen Baldwin to present the unaudited financial statements for the month of December 2020 and the year-to-date period ending December 31, 2020. Highlights of the report follows:

- The impact of COVID-19 continues to impact ridership for both Fixed Route and Paratransit. Fixed Route 2021/2020 YTD revenues are down 46% and expenses are up by 2%. Paratransit 2021/2020 YTD revenues are down 33% and expenses are down 17%.
- Cost containment this year over last has been virtually flat for Fixed Route and Paratransit has improved by 17%, which is a 25% improvement over the budget.
- ACT 44 performance goals remain hard to gauge due to the unique situation that is COVID-19. Mr. Stephen Baldwin noted that 3 of the 4 statistics are down significantly from the previous year.
- Overtime numbers have decreased significantly over the past 2 months due largely to the payroll rules in the new contract.
- CAT's CARES funding total award is \$14,630,648, of which CAT has received \$11M.

Mr. Chad Saylor asked for confirmation that the overtime numbers were accurate, as the board is accustomed to seeing more grim figures. Mr. Stephen Baldwin confirmed the figures. Mr. Richard Farr noted that Fixed Route Services and staffing has remained unchanged, with no reduction of staff and no service cuts. Mr. Richard Farr and Mr. Stephen Baldwin confirmed this is a trend that the Board should continue to see moving forward.

Mr. Al Bienstock moved to accept the October 2020 CAT Financial Report, seconded by Mr. Bruce Weber, motion approved.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

RESOLUTIONS

RESOLUTION 2102 – AWARDING MAINTENANCE SHOP UNIFORM RENTAL CONTRACT

Motion to approve was raised by Mr. Richard Kotz, seconded by Mr. Al Bienstock, and passed unanimously.

RESOLUTION 2103 – AUTHORIZING THE FILING OF A STATE CAPITAL GRANT APPLICATION AND CERTIFICATION OF LOCAL MATCH

Motion to approve was raised by Mr. Al Bienstock, seconded by Ms. LaToya Bellamy, and passed unanimously.

RESOLUTION 2104 – AWARDING BUS LINE RESIDENT INSPECTION SERVICES CONTRACT

Motion to approve was raised by Mr. Al Bienstock, seconded by Mr. Bruce Weber, and passed unanimously.

STAFF REPORT

Mr. Richard Farr requested that the proposed fare increase be postponed until 2022. If the board agrees, a resolution will be presented at the February 2021 board meeting. No objections made by the board members.

Mr. Richard Farr reported that CAT2020 is moving forward and Mr. DeRon Jordan of the Planning Department is in the process of making updates to the routes.

Ms. LaToya Bellamy requested an update on the Operations Department renovations at the Cameron Street location. Mr. Farr reported that the renovations have been completed with the exception of installation of lockers, which has been delayed due to supply chain issues due to COVID-19. Bathrooms and lunch rooms are already being utilized and it's hoped that we will be moved back in within the next week or two.

Mr. Richard Farr provided a brief update on a new future location for the CAT facility. Mr. Richard Farr remains hopeful that he will have more news for the board within the upcoming months.

Mr. Richard Farr provided a brief update on the Market Square renovations. CAT had run into electrical issues but the work has since been completed and it is functioning as it should.

ADJOURNMENT

A special board meeting will be held sometime in early February to sign the resolution for the merger. The next regularly scheduled meeting will be held February 25, 2021.

A motion was made by Mr. Chad Saylor to adjourn the meeting. The meeting adjourned at 12:49pm.

Respectfully Submitted,

Richard Kotz

Secretary

MINUTES OF SPECIAL BOARD MEETING

February 10, 2021

The special meeting of the Authority's Board of Directors convened on this date at 12:00pm, of Capital Area Transit held by Zoom, Chairman Eric Bugaile presiding. Present were board members: LaToya Bellamy, Chad Saylor, Richard Kotz, Al Bienstock, Bruce Weber and Scott Wyland. Jill Nagy, Counsel, was also present.

Administrative Staff Members present were Richard Farr, Angela Bednar, Jenna Reedy, Trevor Manahan, Jamie Leonard, Stephen Baldwin and Christopher Zdanis.

ATTENDANCE

All members of the Board of Directors were present.

NEW BUSINESS

No new business.

RESOLUTIONS

RESOLUTION 2105- RESOLUTION OF THE BOARD OF DIRECTORS OF CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY REQUESTING THE FORMATION OF REGIONAL TRANSPORTATION AUTHORITY

Motion to approve was raised by Mr. Scott Wyland, seconded by Mr. Richard Kotz, and passed unanimously.

Mr. Richard Farr noted no public comment was received from CAT's public hearing held January 28, 2021. On February 4, 2020 CPTA held their public hearing and with no public comment received passed their resolution requesting the formation of a regional transportation authority. Mr. Farr noted, he will be attending the following meetings to provide updates to the funding partners:

- Dauphin County Commissioners meeting on Wednesday, February 17th at 10am
- Harrisburg City Council meeting on Tuesday, February 23rd at 5:45pm
- Adams County Commissioners meeting on Wednesday, February 24th at 9am
- York County Commissioners meeting on Wednesday, March 3rd at 10am
- Cumberland County Commissioners meeting on Thursday, March 4th at 9am

Ms. Jill Nagy noted that now that the public hearings have been completed, CAT and CPTA are now ready to proceed and take action.

ADJOURNMENT

The next regularly scheduled meeting will be held February 25, 2021.

The meeting adjourned at 12:06pm.

Respectfully Submitted,

Richard Kotz

Secretary



To:

Capital Area Transit Board Members

From:

Brian Gillette, Accounting Manager

Date:

February 22, 2021

Re:

January 2021 CAT Financial Report (Unaudited)

Attached are Capital Area Transit's (CAT) unaudited financial statements for the month of January 2021 and the year-to-date period ending January 31,2021.

Items of Interests:

- CAT's CARES funding total award is \$ 14,630,648, of which we have received \$12.3M.
- We received \$237K in additional advertising revenue for calendar year 2020
- Fixed Route 2021/2020 YTD: Revenues: down 33%, Expenses: up 0.6%.
- Paratransit 2021/2020 YTD: Revenues: down 35%, Expenses: down 16 %
- Overtime numbers continue to show a significant decrease since the payroll rules in the new contract have taken affect, and have become a contributing factor.
- January MTD/YTD Health Insurance Expenses

	\mathbf{M}'	TD Actual	YTD Actual	YTD Budget
Gross Health Insurance	\$	212,658	\$ 1,431,333	\$ 1,551.732
Employee Premium Copay	\$	21,034	\$ 152,205	\$ 215,964
Net Health Insurance	\$	191,625	\$ 1,279,128	\$ 1,335,768

• Overtime for January 2021 and YTD Period Ending January 31, 2021.

		Januar	y 2	2021		YTD		
	$\underline{\mathbf{A}}$	ctual		<u>Budget</u>	<u>A</u>	ctual	I	Budget
Operators	\$	30,183	\$	111,490	\$	435,795	\$	752,187
Operations	\$	1,463	\$	0	\$	9,193	\$	0
Maintenance	\$	13,874	\$	33,287	\$	94,851	\$	260,743
Admin.	\$	115	\$	0	\$	469	\$	0
	\$	45,635	\$	144,777	\$	540,308	\$1	1,012,931

Fixed Route Division - January 2021

YTD Passengers Served: Passengers/Vehicle Hour

		Revenue	Passengers Per	
	Passengers	Vehicle Hours	Rev. Vehicle Hours	Change
2021	556,595	89,144	6.24	-64.14%
2020	1,240,923	71,268	<u>17.41</u>	unfavorable
2023	Goal		19.01	

YTD Operating Expenditures: Operating Cost / Revenue Vehicle Hour

Operating	Revenue	Operating Cost Per	
Expense	Vehicle Hours	Rev. Vehicle Hours	Change
2021 \$ 9,833,265	89,144	\$ 110.31	19.56%
2020 \$ 9,772,973	71,268	\$ 137.13	favorable
2023 Goal	Not to Ex	ceed \$154.61	

YTD Operating Revenue: Operating Revenue //Revenue Vehicle Hour

Operating	Revenue	Operating Rev. Per	
Revenue	Vehicle Hours	Rev. Vehicle Hours	Change
2021 \$ 1,136,541	89,144	\$ 12.75	-46.45%
2020 \$ 1,696,786	71,268	\$ 23.81	unfavorable
2023 Goal		\$ 27.25	

YTD Operating Expense: Operating Cost / Passenger

Operating		Operating Cost	
Expense	Passengers	Per Passenger	Change
2020 \$ 9,833,265	556,595	\$ 17.67	-124.32%
2019 \$ 9,772,973	1,240,923	\$ 7.88	unfavorable
2023 Goal	Not to E	Exceed \$ 8.13	

Paratransit Division - January 2021

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	MTD	YTD	Change
2021	\$ 184,445	\$ 1,424,188	-35.12%
2020	\$ 350,637	\$ 2,195,064	unfavorable

Expenses

	MTD	YTD	Change
2021	\$ 459,928	\$ 2,592,203	16.23%
2020	\$ 518,946	\$ 3,094,382	favorable

YTD Expenses are 24% favorable to budget by \$801K

Capital Area Transit Balance Sheet - Summary

As of January 31, 2021

	2021	2020
Assets		
Current Assets		
Cash	7,346,953	342,630
Investments	15,264	15,160
Accounts Receivable	485,229	829,530
Capital Grants Receivable	4,049,123	3,499,118
Op. Assist. & Planning Grants Receivable	207,373	279,158
Inventory	393,680	399,282
Prepaids	426,620	610,542
Total Current Assets	12,924,243	5,975,419
Capital Assets		
Fixed Assets	57,690,512	60,655,312
Accumulated Depreciation	(34,627,454)	(36,440,541)
Net Capital Assets	23,063,058	24,214,771
The state of the s		
Other Assets	75,915	75,915
Total Assets	36,063,215	30,266,106
Liabilities		
Current Liabilities		
Accounts Payable	642,419	1,051,355
Accrued Wages & Payroll-Related Accruals	936,905	770,241
Payroll Withholdings - Taxes	23,387	16,996
Short-Term Debt & Accrued Interest	. 0	2,423,039
Accrued Expenses	599,385	654,585
Advances for Working Capital	835,390	865,613
Deferred Operating & Capital Grants	9,840,579	712,927
Total Current Liabilities	12,878,065	6,494,756
Long-Term Liabilities	491,395	372,076
Total Liabilities	13,369,460	6,866,833
Net Position	22,693,755	23,399,273
Total Liab, Total Def Inflow & Net Position	36,063,215	30,266,106
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Capital Area Transit Income Statement - Combined For the Period Ending January 31, 2021

			Fiscal Vear 2021				
	Cha		יייים ובמו לחלד			Fiscal Y	Fiscal Year 2020
			ary		Annual	OTA	ΔŢ
Revenue	Actual	Budget	Actual	Budget	Budget	Actual	Actual
nue	108,107	160,822	889,500	1,253,623	2,148,425	240.217	1 739 649
Other Revenue	423,792	239,582	1,671,227	1,662,818	2,810,806	342.070	2 152 201
Total Revenue	531,899	400,404	2,560,727	2,916,441	4,959,231	582,287	3,891,851
Expenses							
Labor							
Labor - Operators	485,600	511,173	3,463,309	3,958,996	6.760.319	492 476	2 514 010
Labor - Operations Support	. 75,628	76,083	580,976	595,172	1,011,928	76.670	557.369
Labor - Maintenance	132,243	143,385	945,268	1,110,106	1,895,899	143,105	1.023.031
Labor - Administrative	. 38,741	45,395	297,619	352,768	601,502	36,608	270,506
Labor - Health Insurance	191,625	243,843	1,279,127	1,440,897	2,660,113	191,016	1,232,130
Labor - Other Fringes	1,039,049	1,016,420	2,648,286	2,811,897	4,051,082	888,142	2.529.415
Total Labor	1,962,886	2,036,299	9,214,586	10,269,836	16,980,843	1,828,017	9,126,471
Services	122,548	83,968	623,810	587,782	1,007,626	142,688	582,918
rue!	82,163	107,732	650,958	834,850	1,423,868	102,972	767,236
lires & Tubes	6,154	11,524	44,127	89,413	152,361	5,091	73,700
Materials & Supplies	44,532	70,174	391,835	536,287	916,125	71,117	461,480
Utilities	35,809	35,515	181,568	200,247	339,423	50,034	193,943
Casualty & Liability	48,328	48,003	319,010	336,027	576,043	55,156	331,241
laxes	. (1,744)	106	644	848	1,411	104	913
Purchase of Service	145,402	209,757	964,653	1,402,070	2,365,136	187,749	1,262,894
Miscellaneous	1,893	7,631	17,356	53,417	91,570	3,001	16,008
Marketing & Promotion	704	4,583	13,518	32,081	55,000		6,330
Interest	C	833	75	5,831	10,000	10,791	41,328
Leases & Rentals	820	425	3,325	2,975	5,100	413	2,888
lotal Expenses	2,449,526	2,616,550	12,425,465	14,351,664	23,924,506	2,463,133	12,867,348
Surplus (Deficit)	(1,917,627)	(2,216,146)	(9,864,738)	(11,435,223)	(18,965,275)	(1,880,846)	(8,975,497)
Subsidy							
Local Subsidy	. 89,892	89,892	664,257	629,244	1,094,825	87,005	634.923
State Subsidy	ī	1,694,473	ī	1,694,473	6,764,753	855,459	5,272,669
Federal Subsidy	1,827,735	431,781	9,200,482	9,111,506	11,105,697	501,883	2,631,405
Total Subsidy	1,917,627	2,216,146	9,864,738	11,435,223	18,965,275	1,444,347	8,538,998
Difference	(0)	i	ir.	,		(436,500)	(436,500)

Capital Area Transit Income Statement Summary - Fixed Route For the Period Ending January 31, 2021

			Fiscal Year 2021			Fieral V.	Elecal Vent 1010
	DTA	Q	TTD		Annual	PTD	VTO
o in ord	Actual	Budget	Actual	Budget	Budget	Actual	Actual
Passenger Fares	000						
Other Revenue	248.364	10.651	818,701	1,115,539	1,919,426	220,687	1,605,338
Total Revenue	347 AEA	154 010	011,000	97,004	140,002	10,963	91,448
	101/10	670'467	1,136,539	1,197,143	2,059,428	231,650	1,696,786
Expenses							
Labor							
Labor - Operators	438,483	444,234	3,127,409	3,403,656	5.839.350	437 700	710 770 5
Labor - Operations Support	53,216	56,799	400,266	435,187	746,611	54.353	710,770,8
Labor - Maintenance	109,536	125,238	795,474	959,554	1,646,223	120.621	839 379
Labor - Administrative	31,814	37,579	244,410	287,922	493,962	30.063	22,525
Labor - Health Insurance	151,924	185,520	1,018,202	1,096,254	2,023,856	149,521	942 861
Labor - Other Fringes	893,812	854,052	2,237,584	2,351,175	3,386,279	752,769	2.108.672
Total Labor	1,678,786	1,703,422	7,823,345	8,533,748	14,136,281	1,545,028	7.592.307
Services	107,711	72,738	536,378	509,172	872,864	120,704	515,631
Fuel	71,286	89,405	551,873	688,019	1,179,668	86.263	628 463
lires & Tubes	6,154	9,228	40,754	71,015	121,761	5,091	54.958
Materials & Supplies	36,254	60,087	334,724	457,398	784,241	70,394	395.450
Utilities	25,370	25,039	125,861	139,189	235,725	35,930	135,597
Casualty & Liability	34,186	32,735	218,476	229,145	392,825	40,679	228,371
laxes		1	1	ì	•	•	
Purchase of Service	. 26,549	40,479	171,042	250,845	395,996	27.589	164 112
Miscellaneous	1,748	5,588	13,900	39,116	67,052	2,329	11,453
Marketing & Promotion	704	4,583	13,518	32,081	55,000	. 1	6.330
Interest		752	89	5,264	9,028	6,767	37.406
Leases & Rentals	820	425	3,325	2,975	5,100	413	2,888
Total Expenses	1,989,598	2,044,481	9,833,263	10,957,967	18,255,541	1,944,188	9.772.966
Surplus (Deficit)	(1,642,144)	(1,889,652)	(8,696,724)	(9,760,824)	(16,196,113)	(1,712,538)	(8,076,179)
Subsidy							
Local Subsidy	89,892	89,892	664,257	629,244	1,094,825	87,005	634 923
State Subsidy		1,694,473	,	1,694,473	6,764,753	855,459	5.272,669
Federal Subsidy	1,552,252	105,287	8,032,467	7,437,107	8,336,535	333,574	1.732,087
Total Subsidy	1,642,144	1,889,652	8,696,724	9,760,824	16,196,113	1,276,038	7,639,680
Difference	(0)	i		,	ī	(436,500)	(436,500)

Capital Area Transit Income Statement Summary - Paratransit For the Period Ending January 31, 2021

PTD	۵	TTD	٩	Annual	PTO	ΔŢ.
Actual	Budget	Actual	Budget	Budget	Actual	Actual
9,017	16,644	70,799	138,084	228,999	19,531	134.311
175,428	228,931	1,353,389	1,581,214	2,670,804	331,107	2.060,753
184,445	245,575	1,424,188	1,719,298	2,899,803	350,637	2,195,064
47,117	66,939	335,900	555,340	920,969	54.776	437 002
22,413	19,284	180,710	159,985	265,317	22,317	155.086
22,707	18,147	149,794	150,552	249,676	22,484	183,702
6,926	7,816	53,210	64,846	107,540	6,545	48,362
39,700	58,323	260,925	344,643	636,257	41,495	289,269
145,237	162,368	410,702	460,722	664,803	135,373	420.743
284,100	332,877	1,391,242	1,736,088	2,844,562	282,990	1.534.164
14,837	11,230	87,433	78,610	134,762	21,984	67.287
10,877	18,327	99,085	146,831	244,200	16,709	138,773
r	2,296	3,373	18,398	30,600	Ē	18,742
8,278	10,087	57,111	78,889	131,884	6,723	060,99
10,439	10,476	55,707	61,058	103,698	14,104	58,346
14,142	15,268	100,534	106,882	183,218	14,476	102,870
(1,744)	106	644	848	1,411	104	913
118,853	169,278	793,611	1,151,225	1,969,140	160,160	1,098.783
. 145	2,043	3,456	14,301	24,518	672	4,554
ţ	81	7	267	972	1,024	3,922
1			•			į
459,929	572,069	2,592,203	3,393,697	5,668,965	518,946	3.094.383
(275,483)	(326,494)	(1,168,015)	(1,674,399)	(2,769,162)	(168,309)	(899,318)
t.	1	1	į)	•	,
	1	•	£		,	
. 275,483	326,494	1,168,015	1,674,399	2,769,162	168,309	899.318
275,483	326.494	1.168.015	4 674 200			OFOCATO

Labor - Operations Support

Labor - Operators

Labor

Expenses

Total Revenue

Revenue

Passenger Fares Other Revenue Labor - Health Insurance

Labor - Other Fringes

Total Labor

Services

Fuel

Materials & Supplies

Tires & Tubes

Purchase of Service

Miscellaneous

Interest

Casualty & Liability

Taxes

Utilities

Labor - Administrative

Labor - Maintenance

Total Subsidy

Federal Subsidy

Subsidy

Local Subsidy State Subsidy

Surplus (Deficit)

Total Expenses

Leases & Rentals

APPROVING SIGNATORY RESPONSIBILTIES FOR BANKING, INCLUDING PAYROLL AND GENERAL CHECK SIGNING FOR THE AUTHORITY

WHEREAS, Capital Area Transit (CAT) is a municipal authority engaged in the activity of providing public transit services within the Counties of Dauphin and Cumberland and the City of Harrisburg; and

WHEREAS, CAT must have staff members who are able to sign checks for payable and payroll functions; and

WHEREAS, CAT staffing changes have created gaps in staff fulfilling fiscal responsibilities; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority, that it approves modifying banking documents to add Richard Farr, Steve Baldwin and Brian Gillette to the M&T Bank accounts.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

I certify that the foregoing is Cumberland-Dauphin-Harri	1 3	•	0 3	meeting of the
·			•	
	attest:			
Secretary		Chairman		



ACCOUNT NUMBER9850507170	SAFE DEPOSIT BOX BRANCH LOCATION (CC#) N/A SAFE DEPOSIT BOX NUMBER N/A
DEPOSITOR Cumberland Dauphin Harrisburg Trans Au	th
ACT 44 Account	
NAME Brian Gillette	NAME Steve Baldwin
ROLE / TITLE _ Accounting Manager	ROLE / TITLE Chief Financial Officer
ADDRESS 901 North Cameron St	ADDRESS 901 North Cameron St
Harrisburg, PA 17101	Harrisburg, PA 17101
TELEPHONE 717-233-5667 ext 5117	TELEPHONE_717-888-9813
EMAIL ADDRESS (if available) bgillette@cattransit.com	EMAIL ADDRESS (if available)_sbaldwin@rabbittransit.org
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP USA
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE ÚSA
DATE OF BIRTH 01/05/1977	DATE OF BIRTH11/07/1955
SIGNATURE BC Substitution	SIGNATURE Just 11 Biles
NAME_ Richard Farr	NAME
ROLE / TITLE Executive Director	ROLE/TITLE
ADDRESS 901 North Cameron St	ADDRESS
Harrisburg, PA 17101	
TELEPHONE 717-849-0709	TELEPHONE
EMAIL ADDRESS (f available)rfarr@rabbittransit.org	EMAIL ADDRESS (if available)
U.S. SSN	U.S. 758N
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE
DATE OF BIRTH 09/06/1970	DATE OF BIRTH
SIGNATURE ///	SIGNATURE

Ic	ertify that Depositor named above has d	uly authorized	the openi	ng of a deposit	account pursuant t	to the agreeme	nt on M&T B	ank's Comme	rcial
	posit Account Opening Request, and the		thorized t	o act on behalf	of Depositor; that D	Depositor is:			
	an agency or department of the Unite an agency, division or department of t								
	a State of		nmant on	lity (county, tow	m villaga)				
	a school district,	— rócaïi Boxèi	inticit ell	inth (contrib) ion	ii, viiiagė),				
	a fire district, or								
Ø	other Municipal Aut	hority							
sep the act	y organized and validly existing under the parately to M&T Bank have been duly ad t each of such resolutions is in full force on pursuant thereto will violate any law, SOLVED, that:	e laws of the s opted by the E and effect and	loard of oil	Depositor, at a been rescinde	meeting duly calle d, revoked, or mod	d and held on _ ifled; and that r	one of such	resolutions n	or any
1,	Manufacturers and Traders Trust Com "Depositor") and the officers or employ time to time (each an "Account") on be	ees named he	rein or on	ew York bankin a Rider hereto	g corporation, is he are hereby authori	reby designate ized to open on	d a deposito e or more de	ry for this enti posit account	ity (the ts from
.2.	M&T Bank may purchase, give credit for drawn, accepted or endorsed on behal purported facsimile signature of any on his or her successor in office (each an so long as the signature is the actual signature to M&T Bank. Depositor shall to, attorneys fees and disbursements) facsimile signature that resembles the signature of any person who is not an A or other instrument for the payment of Authorized Signer is solely an internal in	f of Depositor, ie of the official "Authorized Signature of an Indemnify M& incurred by Marcelmile signatuthorized Signatuthor	whether under the whose gners), required and age of the work and the w	under a fille, the pames, capacity gardless of the d Signer or rese painst all claims n connection with Authorized Signation acknowle posted or endo	words "Authorized les and specimen s circumstances und embles the facsimile damages, llabilitie th honoring any sig iner previously cent dges and agrees the prsed on behalf of D	I Signature or signatures apper or which the signature of a second or construction of any failure of any failure of any failure or any failur	otherwise, we ar above or an alure shall an Authorized Sink) or any renembers of Depo	ith the actual on a Rider he have become a Signer previousling, but not igner (including that any isitor that any	or ereto, or e affixed ously t limited og any ir the item
	Any Authorized Signer may, on behalf of such terms as he or she deems proper, the Account, entering into custodial agriconsistent with applicable law, discount to applicable law, applying for letters of cash management, trust and investmen procedures, pledging, hypothecating, as Depositor's property, whether real or perconnection with any such transaction of drawing, accepting, executing and delivinstruments, agreements, and document and notices and incurring and paying lia	including, but sements conc ing, selling, as credit, electron t products and ssigning, morto rsonal, tangible business do a ering items, gu s, making and	not limite erning suc signing, dance funds to land the land to land the lan	d to, obtaining the collateral, obtaining the collateral, obtained and reasonable for the collateral for the	an undertaking and taining such loans, agotiating items, gu in markets products insactions, and, in inting security intern"), as security for lothe or she shall deepledges, hypotheca	piedge of colla and other exter laranteeing the a automated cle compliance with ests in and other and other	steral for unin- nations of crea- obligations of earing house in all applicat- erwise creati- extensions of ding, but not- waivers, rel-	isured balance dit as may be of others purs ("ACH") payr ite law and ing liens upon if credit, and in limited to; sig eases and oth	es in vant ments, n ming, ner
	In the event an Authorized Signer acting that M&T Bank may make available to E orders Initiated by Depositor for the wire on behalf of Depositor to designate one authorized on behalf of Depositor to trans	epositor, inclu or ACH trans or more perso	ding, but er of fund ns (who n	not limited to, a s to or from an nay, but need n	ny service that con Account of Deposit of be, Authorized S	templates M&T for, such Author igners), each o	Bank's executed Signer of Whom, action	cution of payn shall be empo	nent wered
	Each person identified as an Authorized Signer, and each person or persons designated by an Authorized Signer to act on behalf of Depositor (who may, but need not be, Authorized Signers), shall have the power and authority to transact business and bind Depositor through electronic medium (e.g., the Internet) and M&T Bank may rely on any of the following to the same extent as the actual signature and proof of identity of each such person to bind Depositor; any electronic signature or digital signature, under applicable law, of such person; any identifier issued by M&T Bank, its affiliates or any other party (e.g., Personal Identification Number associated with ATM or other card or any access device) to such person; or any other criteria that M&T Bank may reasonably rely on which may serve as an indicator of authentication for such person.								
ıolds	er certify that each person whose name such office of Depositor; that each othe ; and that each signature on this certifica	r person whos	e name th	us appears is a	cting for Depositor	in the capacity	opposite su	ch other pers	on's
2	9/2021	x B	C	H. mis	2_	Acc	puntince	Manac	205
Dale		Authorized	Signatu	re		Title	J	Manag	



ACCOUNT NUMBER _ 9853941202	SAFE DEPOSIT BOX BRANCH LOCATION (CC#) N/A SAFE DEPOSIT BOX NUMBER N/A
DEPOSITOR Cumberland Dauphin Harrisburg Trans	Auth
Fixed Route Fed/State/Local Disposition of Assets	
NAME Brian Gillette	NAME Steve Baldwin
ROLE/TITLE Accounting Manager	ROLE / TITLE Chief Financial Officer
ADDRESS 901 North Cameron St	ADDRESS 901 North Cameron St
Harrisburg, PA 17101	Harrisburg, PA 17101
TELEPHONE 717-233-5667 ext 5117	TELEPHONE_717-888-9813
EMAIL ADDRESS (if available)bgillette@cattransit.com	EMAIL ADDRESS (f available) sbaldwin@rabbittransit.org
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP_USA	COUNTRY(IES) OF CITIZENSHIP USA
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE_USA
DATE OF BIRTH 01/05/1977	DATE OF BIRTH11/07/1955
SIGNATURE B C AMPS	SIGNATURE SIGNATURE
NAME Richard Farr	NAME
ROLE / TITLE Executive Director	ROLE/TITLE
ADDRESS_901 North Cameron St	ADDRESS
Harrisburg, PA 17101	
ELEPHONE 717-849-0709	
MAIL ADDRESS (ff available) rfarr@rabbittransit.org	EMAIL ADDRESS (if available)
J.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE
DATE OF BIRTH 09/08/2970	DATE OF BIRTH
GIGNATURE	SIGNATURE

I certify that Depositor named above has duly authorized the opening of a deposit account pursuant to the agreement on M&T Bank's Commercial Deposit Account Opening Request, and that I am duly authorized to act on behalf of Depositor; that Depositor is:						
Ε	_	*	Daponor, and Daponor Is.			
	an agency, division or department of the	•				
		local government entity (county, town,	village).			
			·			
	,					
V		nority				
du se the	ly organized and validly existing under the parately to M&T Bank have been duly add at each of such resolutions is in full force a	e laws of the State of; and opted by the Board of of Depositor, at a m and effect and none has been rescinded,	revoked, or modified; and that none of such resolutions nor any			
R	SOLVED, that:		nent by which Depositor is governed, constituted or bound.			
1.	Manufacturers and Traders Trust Comp "Depositor") and the officers or employ- time to time (each an "Account") on bel	ees named herein or on a Rider hereto ar	corporation, is hereby designated a depository for this entity (the re-hereby authorized to open one or more deposit accounts from	, ï-		
2,	drawn; accepted or endorsed on behalf purported facsimile signature of any on his or her successor in office (each an' so long as the signature is the actual sicertified to M&T Bank. Depositor shall to, attorneys' fees and disbursements) if acsimile signature that resembles the faignature of any person who is not an A or other instrument for the payment of an other instrument for the payment of any person who is not an A or other instrument for the payment of any person who is not an A or other instrument for the payment of any person who is not any or other instrument for the payment of any person who is not any or other instrument for the payment of any person who is not any or other instrument for the payment of any person who is not any or other instrument for the payment of any or other instrument.	of Depositor, whether under a title, the wee of the officials whose names, capacities "Authorized Signeir"), regardless of the cinginature of an Authorized Signer or resemindemnify M&T Bank against all claims, dincurred by M&T Bank in connection with action with a signer of an Authorized Signer, Depositor acknowledge,	ds on deposit in the Account, without inquiry, all items signed, words "Authorized Signature" or otherwise, with the actual or is and specimen signatures appear above or on a Rider hereto, or reumstances under which the signature shall have become affixed the facsimile signature of an Authorized Signer previously famages, liabilities, costs and expenses (including, but not limite thonoring any signature of any Authorized Signer (including any er previously certified to M&T Bank) or any refusal to honor the less and agrees that any requirement of Depositor that any item seed on behalf of Depositor bear the signature of more than one duty of enforcement on M&T Bank.	eq ed		
3.	such terms as he of she deems proper, the Account, entering into custodial agree consistent with applicable law, discount to applicable law, applying for letters of cash management, trust and investmen procedures, pledging, hypothecating, as Depositor's property, whether real or perconnection with any such transaction of drawing, accepting, executing and delivered.	including, but not limited to, obtaining an ements concerning such collateral, obtaining, selling, assigning, delivering and nego credit, electronic funds transfers, capital in t products and any other services or trans esigning, mortgaging, encumbering, grantit rsonal, tangible or intangible ("Property"), business do all acts or other things as he ering items, guarantées, assignments, ple s, making and receiving delivery of Prope	AT Bank all such business as he or she deems advisable upon undertaking and piedge of collateral for uninsured balances in ining such loans and other extensions of credit as may be potating items, guaranteeing the obligations of others pursuant markets products, automated clearing house ("ACH") payments, sactions, and, in compliance with all applicable law and iting security interests in and otherwise creating liens upon a security for loans and other extensions of credit, and in a or she shall deem proper including, but not limited to, signing, edges, hypothecations, receipts, walvers, releases and other exty, accepting, receiving, withdrawing and waiving demands	Ü		
4.	that M&T Bank may make available to D orders initiated by Depositor for the wife on behalf of Depositor to designate one	epositor, including, but not limited to, any or ACH transfer of funds to or from an Ac or more persons (who may, but need not	contract with M&T Bank for any electronic funds transfer service y service that contemplates M&T Bank's execution of payment coount of Depositor, such Authorized Signer shall be empowered be, Authorized Signers), each of whom, acting alone, shall be a transfer of funds to or from Depositor's Account.			
·5,						
hold	I further certify that each person whose name appears above or on a Rider hereto opposite an office has been duly elected or appointed to and now holds such office of Depositor; that each other person whose name thus appears is acting for Depositor in the capacity opposite such other person's name; and that each signature on this certification or a Rider hereto is a true specimen of the signature of the person whose signature it purports to be.					
•	2/9/2021	× M	Grans MANAGER			
Date		Authorized Signature	Title	_		



ACCOUNT NUMBER _ 9853941194	SAFE DEPOSIT BOX BRANCH LOCATION (CC#) N/A SAFE DEPOSIT BOX NUMBER N/A
DEPOSITOR Cumberland Dauphin Harrisburg Trans Au	
ParaTransit Fed/State/Local Disposition of Assets	
NAME_ Brian Gillette	NAME Steve Baldwin
ROLE / TITLE _ Accounting Manager	ROLE / TITLE Chief Financial Officer
ADDRESS 901 North Cameron St	ADDRESS 901 North Cameron St
Harrisburg, PA 17101	Harrisburg, PA 17101
TELEPHONE717-233-5667 ext 5117	TELEPHONE_717-888-9813
EMAIL ADDRESS (if available) bgillette@cattransit.com	EMAIL ADDRESS (if available)_sbaldwin@rabbittransit.org
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP USA
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE USA
DATE OF BIRTH01/05/1977	DATE OF BIRTH _ 11/07/1955
SIGNATURE B C Adams	SIGNATURE Sugar M. Blo
NAME_Richard Farr	NAME
ROLE/TITLE Executive Director	ROLE / TITLE
ADDRESS 901 North Cameron St	ADDRESS
Harrisburg, PA 17101	
TELEPHONE 717-849-0709	TELEPHONE
	EMAIL ADDRESS (if available)
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE
DATE OF BIRTH 09/06/1970	DATE OF BIRTH
SIGNATURE	SIGNATURE

l.c	certify that Depositor named above has opposit Account Opening Request, and the	duly authorized the opening of a dep	osit account pursuant to the a	igreement on M&T Bank's Commercial			
	7		ian or pepositor; inat peposit	or is:			
Ē							
	a State of	local government entity (county,	touris villoinis				
Ē	a school district;	iocai goveitiment etility (county,	.cown, vinage),				
Ē	a fire district, or						
		nority					
se _l	ly organized and validly existing under the partition of	ne laws of the State of PA dopted by the Board of of Depositor, and effect and none has been rescl	at a meeting duly called and I	nd that none of such resolutions not any			
RE	SOLVED, that:	rest, regulation, on all of a	greement by which bepositor	is governed, constituted of bound.			
1,	Manufacturers and Traders Trust Com "Depositor") and the officers or employ time to time (each an "Account") on be	yees named herein or on a Rider he	iking corporation, is hereby di eto are hereby authorized to	esignated a depository for this entity (the open one or more deposit accounts from			
.2,	M&T Bank may purchase, give credit for, cash, accept, certify and pay from funds on deposit in the Account, without inquiry, all items signed, drawn, accepted or endorsed on behalf of Depositor, whether under a title, the words "Authorized Signature" or otherwise, with the actual or purported facsimile signature of any one of the officials whose names, capacities and specimen signatures appear above or on a Rider hereto, or his or her successor in office (each an "Authorized Signer"), regardless of the circumstances under which the signature shall have become affixed so long as the signature is the actual signature of an Authorized Signer or resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank. Depositor shall indemnify M&T Bank against all claims, damages, liabilities, costs and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with honoring any signature of any Authorized Signer (including any facsimile signature that resembles the facsimile signature of an Authorized Signer previously certified to M&T Bank) or any refusal to honor the signature of any person who is not an Authorized Signer. Depositor acknowledges and agrees that any requirement of Depositor that any item or other instrument for the payment of money signed, drawn, accepted or endorsed on behalf of Depositor bear the signature of more than one Authorized Signer is solely an internal requirement of Depositor and imposes no duty of enforcement on M&T Bank.						
	Any Authorized Signer may, on behalf of such terms as he or she deems proper the Account, entering into custodial agriconsistent with applicable law, discount to applicable law, applying for letters of cash management, trust and investmen procedures, pledging, hypothecating, a Depositor's property, whether real or per connection with any such transaction of drawing, accepting, executing and delivinstruments, agreements and document and notices and incurring and paying lia	including, but not limited to, obtaining such collateral, ling, selling, assigning, delivering an credit, electronic funds transfers, cant products and any other services obsigning, mortgaging, encumbering, arsonal, tangible or intangible ("Propibusiness do all acts or other things ering items, guarantees, assignments, making and receiving delivery of	ng an undertaking and pledge obtaining such loans and oth d negotiating items, guarante pital markets products, autom transactions, and, in complia granting security interests in erty"), as security for loans an as he or she shall deem prop	e of collateral for uninsured balances in the extensions of credit as may be eing the obligations of others pursuant nated clearing house ("ACH") payments, ance with all applicable law and and otherwise creating liens upon ad other extensions of credit, and in the including, but not limited to, signing, archibits, waivers, releases and other			
	In the event an Authorized Signer acting on behalf of Depositor shall apply to or contract with M&T Bank for any electronic funds transfer service that M&T Bank may make available to Depositor, including, but not limited to, any service that contemplates M&T Bank's execution of payment orders initiated by Depositor for the wire or ACH transfer of funds to or from an Account of Depositor, such Authorized Signer shall be empowered on behalf of Depositor to designate one or more persons (who may, but need not be, Authorized Signers), each of whom, acting alone, shall be authorized on behalf of Depositor to transmit payment orders to M&T Bank for the transfer of funds to or from Depositor's Account.						
5. Each person identified as an Authorized Signer, and each person or persons designated by an Authorized Signer to act on behalf of Depositor (who may, but need not be, Authorized Signers), shall have the power and authority to transact business and bind Depositor through electronic medium (e.g., the Internet) and M&T Bank-may rely on any of the following to the same extent as the actual signature and proof of identity of each such person to bind Depositor; any electronic signature or digital signature, under applicable law, of such person; any identifier issued by M&T Bank, its affiliates or any other party (e.g., Personal Identification Number associated with ATM or other card or any access device) to such person; or any other criteria that M&T Bank may reasonably rely on which may serve as an indicator of authentication for such person.							
holds	er certify that each person whose name such office of Depositor, that each othe and that each signature on this certifica	r person whose name thus appears	is acting for Depositor in the o	duly elected or appointed to and now capacity opposite such other person's person whose signature it purports to be.			
2	Alacai	x //		GIAMES MANAGER			
Date		Authorized Signature	,	Title			



ACCOUNT NUMBER 9853941186	SAFE DEPOSIT BOX BRANCH LOCATION (CC#) N/A	SAFE DEPOSIT BOX NUMBER N/A
DEPOSITOR Cumberland Dauphin Harrisburg Trans A	Auth	1
PTAF Account		
NAME Brian Gillette	NAME Steve Baldwin	
ROLE / TITLE Accounting Manager	ROLE / TITLE Chief Financial (Officer
ADDRESS 901 North Cameron St	ADDRESS 901 North Camero	n St
Harrisburg, PA 17101	Harrisburg, PA 17101	× ,
TELEPHONE 717-233-5667 ext 5117	TELEPHONE 717-888-9813	
EMAIL ADDRESS (if available)bgillette@cattransit.com	EMAIL ADDRESS (If available) sba	ldwin@rabbittransit.org
U.S. SSN	U.S. SSN	
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHII	USA
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE_US	SA
DATE OF BIRTH 01/05/1977	DATE OF BIRTH11/07/1955	
SIGNATURE B C Million	SIGNATURE	in Bu
NAME Richard Farr	NAME	
ROLE/TITLE Executive Director	ROLE/TITLE	
ADDRESS 901 North Cameron St	ADDRESS	
Harrisburg, PA 17101		
TELEPHONE _ 717-849-0709	TELEPHONE	
	EMAIL ADDRESS (if available)	
J.S. SSN	U.S. \$SN	
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP	
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE	
DATE OF BIRTH 09/06/1979	DATE OF BIRTH	
SIGNATURE	SIGNATURE	

10	ertify that Depositor named above has d	uly authorized the opening of a deposit account	pursuant to the agreement on M&T Bank's Commercial				
Die		at I am duly authorized to act on behalf of Depos	itor, that Depositor is:				
Ē		2 ft 50 00					
	• 1 21 - 1 - 1 - 1 p = 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		A S				
	a school district,	local government entity (county, town, village	9),				
	a fire district; or						
	other Municipal Auth	ority					
dul ser tha act	y organized and validly existing under the parately to M&T Bank have been duly ad teach of such resolutions is in full force	e laws of the State of PA ; and, if appoper and the Board of of Depositor, at a meeting and effect and none has been rescinded, revoke	plicable, that the resolutions set forth below or provided duly called and held on ed, or modified; and that none of such resolutions nor any which Depositor is governed, constituted or bound.				
1.	Manufacturers and Traders Trust Com "Depositor") and the officers or employ time to time (each an "Account") on be	ees named herein or on a Rider hereto are here	ation, is hereby designated a depository for this entity (the by authorized to open one or more deposit accounts from				
Ż.	drawn, accepted or endorsed on behalf purported facsimile signature of any on his or her successor in office (each an so long as the signature is the actual si certified to M&T Bank. Depositor shall to, attorneys' fees and disbursements) facsimile signature that resembles the I signature of any person who is not an A or other instrument for the payment of r	of Depositor, whether under a title, the words "/ e of the officials whose names, capacities and s "Authorized Signer"), regardless of the circumstagnature of an Authorized Signer or resembles th indemnify M&T Bank against all claims, demage incurred by M&T Bank in connection with honori acsimile signature of an Authorized Signer previous of the signature of an Authorized Signer previouthorized Signer.	eposit in the Account, without inquiry, all items signed, Authorized Signature" or otherwise, with the actual or specimen signatures appear above or on a Rider hereto, or ances under which the signature shall have become affixed the facsimile signature of an Authorized Signer previously es, liabilities, costs and expenses (including, but not limited any signature of any Authorized Signer (including any lously certified to M&T Bank) or any refusal to honor the agrees that any requirement of Depositor that any item behalf of Depositor bear the signature of more than one fenforcement on M&T Bank.				
	such terms as he or she deems proper, the Account, entering into custodial agree consistent with applicable law, discount to applicable law, applying for letters of cash management, trust and investmen procedures; pledging, hypothecating, as Depositor's property, whether real or perconnection with any such transaction of drawing, accepting, executing and delivered.	including, but not ilmited to, obtaining an undert sements concerning such collateral, obtaining sung, selling, assigning, delivering and negotiating credit, electronic funds transfers, capital markets t products and any other services or transaction signing, mortgagling, encumbering, granting sec rsonal, tangible or intengible ("Property"), as sec business do all acts or other things as he or she ering items, guarantees, assignments, pledges, s, making and receiving delivery of Property, acts	k all such business as he or she deems advisable upon aking and pledge of collateral for uninsured balances in uch loans and other extensions of credit as may be a items, guaranteeling the obligations of others pursuant a products, automated clearing house ("ACH") payments, a, and, in compliance with all applicable law and curry interests in and otherwise creating liens upon excitly for loans and other extensions of credit, and in a shall deem proper including, but not limited to, signing, hypothecations, receipts, walvers, releases and other capiling, receiving, withdrawing and walving demands				
	that M&T Bank may make available to D orders initiated by Depositor for the wire on behalf of Depositor to designate one	epositor, including, but not limited to, any service or ACH transfer of funds to or from an Account t	with M&T Bank for any electronic funds transfer service e that contemplates M&T Bank's execution of payment of Depositor, such Authorized Signer shall be empowered thorized Signers), each of whom, acting alone, shall be er of funds to or from Depositor's Account.				
:							
holds	such office of Depositor, that each other	person whose name thus appears is acting for	n office has been duly elected or appointed to and now. Depositor in the capacity opposite such other person's signature of the person whose signature it purports to be,				
	5 E	0 0 11					
<u></u>	1912021	x 05_C Milion	Accounting Managor				
Date		Authorized Signature	Accounting Manager. Title				



ACCOUNT NUMBER _ 3740147990	SAFE DEPOSIT BOX BRANCH LOCATION (CC#) N/A NUMBER N/A
DEPOSITOR_Cumberland Dauphin Harrisburg Trans A	
Operating Account	
NAME Richard Farr	NAME Steve Baldwin
ROLE / TITLE _ Executive Director	ROLE/TITLE Chief Financial Officer
ADDRESS 901 North Cameron St	ADDRESS 901 North Cameron St
Harrisburg, PA 17101	Harrisburg, PA 17101
TELEPHONE	TELEPHONE 717-888-9813
EMAILADDRESS (if available) rfarr@rabbittransit.org	EMAIL ADDRESS (if available)_sbaldwin@rabbittransit.org
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP USA	COUNTRY(IES) OF CITIZENSHIP USA
COUNTRY OF RESIDENCE PUSA	COUNTRY OF RESIDENCE_USA
DATE OF BIRTH 08/06/1970/	DATE OF BIRTH
SIGNATURE	SIGNATURE JOHN 1300
NAME	NAME
ROLE/TITLE	ROLE/TITLE
ADDRESS	
TELEPHONE	
EMAIL ADDRESS (if available)	#.
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP	COUNTRY(IES) OF CITIZENSHIP
COUNTRY OF RESIDENCE	COUNTRY OF RESIDENCE
DATE OF BIRTH	DATE OF BIRTH
SIGNATURE	

1 00	ortify that Depositor named above has du	ly authorized	the opening of a deposit account pursuant to the	agreement on M&T Bank's Commercial				
De			thorized to act on behalf of Depositor, that Depos	sitor is:				
	an agency or department of the United an agency, division or department of the							
	a State of							
Π	a school district.	_ iocai bove.	nment entity (county, town, village),					
H	a fire district, or							
	other Municipal Author	ocitu						
sep	r organized and validly existing under the arately to M&T Bank have been duly ado	laws of the S pted by the B	pard of of Depositor, at a meeting duly called and	e resolutions set forth below or provided I held on,				
acti	each or such resolutions is in full torce a on pursuant thereto will violate any law, n SOLVED, that:	nd effect and ule, regulation	none has been rescinded, revoked, or modified; p, charter, by-law or agreement by which Deposit	and that none of such resolutions nor any or is governed, constituted or bound.				
1.	Manufacturers and Traders Trust Comp "Depositor") and the officers or employe time to time (each an "Account") on beh	es named he	ank"), a New York banking corporation, is hereby rein or on a Rider hereto are hereby authorized to or.	designated a depository for this entity (the open one or more deposit accounts from				
2.	drawn, accepted or endorsed on behalf purported facsimile signature of any one his or her successor in office (each an "aso long as the signature is the actual signertified to M&T Bank; Depositor shall into, attorneys' fees and disbursements) in facsimile signature that resembles the fasignature of any person who is not an Aror other instrument for the payment of me	of Depositor, and the official Authorized Signature of an indemnify M& incurred by M& assimile signal withorized Signal thorized Signal toney signed.	ot, certify and pay from funds on deposit in the Act whether under a title, the words "Authorized Signal such as a capacities and specimen signal gner"), regardless of the circumstances under what Authorized Signer or resembles the facsimile sign. Bank against all claims, damages, liabilities, con a Bank in connection with honoring any signaturiture of an Authorized Signer previously certified the Depositor acknowledges and agrees that an drawn, accepted or endorsed on behalf of Depositor and imposes no duty of enforcement of Depositor and imposes no duty of enforcement of the suppositor and imposes and agrees that an accepted or endorsed on behalf of Depositor and imposes no duty of enforcement of the suppositor and imposes and different suppositor and suppositor	nature" or otherwise, with the actual or tures appear above or on a Rider hereto, or itch the signature shall have become affixed nature of an Authorized Signer previously sts and expenses (including, but not limited re of any Authorized Signer (including any to M&T Bank) or any refusal to honor the y requirement of Depositor that any item silor bear the signature of more than one				
	such terms as he or she deems proper, the Account, entering into custodial agree consistent with applicable law, discounting to applicable law, applying for letters of creath management, trust and investment procedures, pledging, hypothecating, as: Depositor's property, whether real or perconnection with any such transaction of I drawing, accepting, executing and delive	including, but ements concerng, selling, as redit, electror products and signing, morte sonal, tangible business do a ring items, gu	ansact with and through M&T Bank all such busin not ilmited to, obtaining an undertaking and plederining such collateral, obtaining such loans and o signing, delivering and negotiating items, guarantic funds transfers, capital markets products, autofany other services or transactions, and, in compaging, encumbering, granting security interests in e. or intangible ("Property"), as security for loans at acts or other things as he or she shall deem programmers, pledges, hypothecations in receiving delivery of Property, accepting, receiving and expenses.	ge of collateral for uninsured balances in other extensions of credit as may be teering the obligations of others pursuant ornated clearing house ("ACH") payments, liance with all applicable law and n and otherwise creating lians upon and other extensions of credit, and in oper including, but not limited to, signing, a receipts, waivers, releases and other				
:1 •	that M&T Bank may make available to Do orders initiated by Depositor for the wire on behalf of Depositor to designate one o	epositor, inclu or ACH transf or more perso	Depositor shall apply to or contract with M&T Ban iding, but not limited to, any service that contemp fer of funds to or from an Account of Depositor, so ins (who may, but need not be, Authorized Signer orders to M&T Bank for the transfer of funds to o	lates M&T Bank's execution of payment uch Authorized Signer shall be empowered s), each of whom, acting alone, shall be				
! !								
holds	I further certify that each person whose name appears above or on a Rider hereto opposite an office has been duly elected or appointed to and now holds such office of Depositor; that each other person whose name thus appears is acting for Depositor in the capacity opposite such other person's name; and that each signature on this certification or a Rider hereto is a true specimen of the signature of the person whose signature it purports to be:							
~	19/2021	x D	CMIC	Acamalia - M				
Date	1-17001	Authorized	Signature.	Accounting Manager Title				



ACCOUNT NUMBER3740148006	SAFE DEPOSIT BOX SAFE DEPOSIT BOX BRANCH LOCATION (CC#) N/A NUMBER N/A
DEPOSITOR Cumberland Dauphin Harrisburg Trans Ar	
Payroll Account	
NAME Richard Farr	NAME Steve Baldwin
ROLE / TITLE Executive Director	ROLE / TITLE Chief Financial Officer
ADDRESS 901 North Cameron St	ADDRESS 901 North Cameron St
Harrisburg, PA 17101	Harrisburg, PA 17101
TELEPHONE 717-849-0709	TELEPHONE 717-888-9813
EMAIL ADDRESS (if available) rfarr@rabbittransit.org	EMAIL ADDRESS (If available)_ sbaldwin@rabbittransit.org
U.S. SSN	U.S. SSN
COUNTRY(IES) OF CITIZENSHIP USA	
COUNTRY OF RESIDENCE USA	COUNTRY OF RESIDENCE_USA
DATE OF BIRTH 09/08/1970	DATE OF BIRTH 11/97/1955
SIGNATURE	SIGNATURE Super M. 7349
	V
NAME POLE (TITLE	NAME
ROLE/TITLE	
ADDRESS	
TELEPHONE	-
EMAIL ADDRESS (If available)	ŕ
U.S. SSN	
COUNTRY(IES) OF CITIZENSHIP	COUNTRY(IES) OF CITIZENSHIP
COUNTRY OF RESIDENCE	COUNTRY OF RESIDENCE
DATE OF BIRTH	DATE OF BIRTH
SIGNATURE	SIGNATURE

	l co De	ertify that Depositor named above has opening Request, and the	duly authorized the opening of a deposit account pursuant to the nat I am duly authorized to act on behalf of Depositor; that Depos	agreement on M&T Bank's Commercial
				sitor is:
		an agency, division or department of		
		a State of	local government entity (county, town, village),	
	\Box	a school district.	; , , ,	
		a fire district, or		
			v-thority	
	sep that action	each of such resolutions is in full force	ne laws of the state of <u>DA</u> and, if applicable, that the dopted by the Board of of Depositor, at a meeting duly called and and effect and none has been rescinded, revoked, or modified; rule, regulation, charter, by-law or agreement by which Deposite	and that none of much resolutions and and
	t,	Manufacturers and Traders Trust Com "Depositor") and the officers or employ time to time (each an "Account") on be	npany ("M&T Bank"), a New York banking corporation, is hereby yees named herein or on a Rider hereto are hereby authorized to shalf of Depositor.	designated a depository for this entity (the open one or more deposit accounts from
		purported facsimile signature of any or his or her successor in office (each an so long as the signature is the actual secrificed to M&T Bank. Depositor shall to, attorneys fees and disbursements) facsimile signature that resembles the signature of any person who is not any or other instrument for the payment of Authorized Signer is solely an internal resemble.	for, cash, accept, certify and pay from funds on deposit in the Act of Depositor, whether under a title, the words "Authorized Sign ne of the officials whose names, capacities and specimen signal "Authorized Signer"), regardless of the circumstances under whignature of an Authorized Signer or resembles the facsimite signature of an Authorized Signer or resembles the facsimite signature of an Authorized Signer, damages, liabilities, cost incurred by M&T Bank against all claims, damages, liabilities, cost incurred by M&T Bank in connection with honoring any signature facsimile signature of an Authorized Signer previously certified to Authorized Signer. Depositor acknowledges and agrees that any money signed, drawn, accepted or endorsed on behalf of Depositerment of Depositor and imposes no duty of enforcement of	ature" or otherwise, with the actual or ures appear above or on a Rider hereto, or ich the signature shall have become affixed ature of an Authorized Signer previously sts and expenses (including, but not limited e of any Authorized Signer (including any p.M&T Bank) or any refusal to honor the y requirement of Depositor that any item itor bear the signature of more than one in M&T Bank.
•	t c c c	the Account, entering into custodial agriconsistent with applicable law, discount of applicable law, discount of applicable law, discount of applicable law, applying for letters of cash management, trust and investment or cedures, pledging, hypothecating, as Depositor's property, whether real or perconnection with any such transaction of trawing, accepting, executing and delivers.	of Depositor, transact with and through M&T Bank all such busing including, but not limited to, obtaining an undertaking and pledgeements concerning such collateral, obtaining such loans and of ling, selling, assigning, delivering and negotiating items, guaranty credit, electronic funds transfers, capital markets products, autout products and any other services or transactions, and, in complessigning, mortgaging, encumbering, granting security interests in products and any other services or transactions, and, in complessigning, mortgaging, encumbering, granting security for loans a prosenal, tangible or intangible ("Property"), as security for loans a business do all acts or other things as he or she shall deem programing Items, guarantees, assignments, pledges, hypothecations, is, making and receiving delivery of Property, accepting, receiving billities, costs and expenses.	the of collateral for uninsured balances in the extensions of credit as may be ealing the obligations of others pursuant mated cleaning house ("ACH") payments, lance with all applicable law and and otherwise creating liens upon and other extensions of credit, and in per including, but not limited to, signing, increality, waivers, releases and others.
4	. Ir ti o	n the event an Authorized Signer acting nat M&T Bank may make available to D rders initiated by Depositor for the wire n behalf of Depositor to designate one	on behalf of Depositor shall apply to or contract with M&T Bank Depositor, including, but not limited to, any service that contempla or AGH transfer of funds to or from an Account of Depositor, su or more persons (who may, but need not be, Authorized Signers smit payment orders to M&T Bank for the transfer of funds to or	ates M&T Bank's execution of payment ch Authorized Signer shall be empowered
5,	(v m su B	ach person identified as an Authorized who may, but need not be, Authorized Stedium (e.g., the Internet) and M&T Bai ach person to bind Depositor, any elect ank, its affiliates or any other party (e.g.	Signer, and each person or persons designated by an Authorize Signers), shall have the power and authority to transact business nk may rely on any of the following to the same extent as the act ronic signature or digital signature, under applicable law, of such a Personal Identification Number associated with ATM or other or reasonably rely on which may serve as an indicator of authentic	d Signer to act on behalf of Depositor and bind Depositor through electronic ual signature and proof of identity of each person; any identifier issued by M&T
no	ids s	uch office of Depositor; that each other	appears above or on a Rider hereto opposite an office has been person whose name thus appears is acting for Depositor in the atton or a Rider hereto is a true specimen of the signature of the	canacity opposite such other person's
(5/0	7/2021	* B C Kidles	Accounting Margare
Da	97		Authorized Signature	Accounting Manager Title

AUTHORIZING THE DELAY OF THE IMPLEMENTATION OF THE 2021 FIXED ROUTE FARE INCREASE

WHEREAS, the Cumberland-Dauphin-Harrisburg Transit Authority (CAT) had noted an unfunded budget deficit of \$1.8M for the FY 2020-2021 year, and

WHEREAS, CAT has initiated the CAT 20/20 plan, a plan to move the Authority towards a balanced budget, and

WHEREAS, ACT 89 requires transit systems to evaluate and adjust in relation to inflation, and

WHEREAS, CAT has prepared a fare increase that supports the CAT 20/20 Plan, and

WHEREAS, CAT has conducted extensive outreach as outlined in our Public Participation Plan, comments were collected and evaluated, modifications were made, and

WHEREAS, CAT approved a fare increase on September 26, 2019 with a resolution number 1917, and

WHEREAS, the Commonwealth of Pennsylvania declared a pandemic emergency in March of 2020, and

WHEREAS, due to the pandemic ridership has reduced to under 60% of normal levels and unemployment has seen record highs, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority that it postpones the 2021 fare increase to July of 2022 to support community employment and ridership recovery.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

Secretary		Chairman	
	attest:		
Cumberiand-Dauphiin-Hamsburg 1	ransit Authority Boar	d Members field off February 2	5, 2021.
I certify that the foregoing is a soun Cumberland-Dauphin-Harrisburg T			•

APPROVING SECTION 457(B) PLAN TRUSTEES

WHEREAS, Capital Area Transit (CAT) is a municipal authority engaged in the activity of providing public transit services within the Counties of Dauphin and Cumberland and the City of Harrisburg; and

WHEREAS, CAT offers its employees the ability to self-participate in nonqualified, unfunded deferred compensation plan established by the Authority, and

WHEREAS, the plan requires designated trustees to oversee eligibility for and the making of plan loans and hardship distributions that are allowed by the plan. Trustees also oversee and monitor the preparation and use of plan policies, election forms, beneficiary designations, and withdrawal or distribution forms; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority, that it approves appointing Steve Baldwin, Brianna Holmes and Brian Gillette to be the 457(b) plan administrators and all previous administrators be removed.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

		of a Resolution adopted at a legally convened n Board Members held on February 25, 2021.	neeting of the
	attest:	<u> </u>	
Secretary		Chairman	

AWARDING FUEL CONTRACT(S)

WHEREAS, Capital Area Transit (CAT) desires to establish a contract for fuel for the period April 1, 2021 to March 31, 2022, and

WHEREAS, CAT through a joint procurement with the South Central Transit Authority (SCTA), Central Pennsylvania Transportation Authority (CPTA), and County of Lebanon Transit Authority (LT), publicly advertised an IFB in accordance with all required Federal and State purchasing requirements, and

WHEREAS, due to the uncertainty of the fuel market, it is believed to be in the best interest of the Authority to award a fixed rate contract, and

WHEREAS, due to the volitility of the petroleum market, the majority of the bidders will not commit to a fixed bid price until the time of award, and

WHEREAS, to maximize the benefits of a joint procurement, a contract award must be made from each transit system at the same time within one business day of bid opening, and

WHEREAS, to award multiple contracts, one from each transit system, is not possible under normal business practices due to each Transit Authority Board of Directors' meetings be held on different dates throughout the month;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby approve and authorize the Executive Director to award a contract to the bidder offering the lowest fixed cost for each type of fuel and meeting all Federal and State purchasing requirements. Contracts will be for the period April 1, 2021 to March 31, 2022, and, optionally, for the period April 1, 2022 to March 31, 2023.

CERTIFICATION OF OFFICERS OF

CAPITAL AREA TRANSIT

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of Capital Area Transit Authority Board Members held on February 25, 2021.

	attest:	
Richard Kotz	Eric Bugaile	-
Secretary	Chairman	
Capital Area Transit	Capital Area Transit	

Headcount	نـ							
Female	Asian		Male	Asian	8	Total	Asian	
Female	American Indian		Male	American Indian			American Indian	
Female	Black	31	Male	Black	55		Black	86
Female	Hispanic	2	Male	Hispanic	6		Hispanic	, ,
Female	2 or more	9	Male	2 or more	7		2 or more	
Female	White	23	Male	White	43		White	99
Female	Native hawaiian		Male	Native hawaiian	Н		Native hawaiian	7
		62	Male		118			180
Hires 2020								
Female	Asian			Asian	ო	Total	Asian	
Female	American Indian		Male	American Indian			American Indian) C
Female	Black	4	Male	Black	9		Black	
Female	Hispanic	2	Male	Hispanic	2		Hispanic	1
Female	2 or more	1	Male	2 or more	П		2 or more	
Female	White	3	Male	White	9		White	
Female	Native hawaiian		Male	Native hawaiian			Native hawaiian	
		10	Male		18			28
			Male					l
Terms 2020	0							
Female	Asian		Male	Asian		Total	Asian	С
Female	American Indian		Male	American Indian			American Indian	· C
Female	Black	9	Male	Black	9		Black	_
Female	Hispanic	Н	Male	Hispanic	c		Hispanic	4
Female	2 or more	2	Male	2 or more	Т		2 or more	
Female	White	1	Male	White	6		White	10
Female	Native hawaiian		Male	Native hawaiian			Native hawaiian	
		7			,			